

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, November 24, 2015, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:32 p.m.

2. Roll Call and Certification of Quorum.

Present: Steve Scheffe (SS)
Virgil Flathouse (VF)
Steve Wilson (SW)
Tad Davis (TD)
Kirt Kiester (KK)

Officers Present: Mike Elliott (ME)

Others Present:
James Medack (JM)
Jackie Bingham (JB)
Michael O'Reilly (MO)

3. Review and Approve Minutes for the October 27, 2015 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – VF, 2nd – SW, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each.

There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – There was no report from the Firefighters' Union.

6. The Board will consider and possibly take action on the following Items:

- a. Semi-Annual Audit – James Medack presented the semi-annual audit with the Board. A motion was made to approve the audit (M – VF, 2nd – SW, V – Unanimous).
- b. Information Technology Support Contract – Mindshift Technologies, Jackie Bingham and Michael O'Reilly reviewed the details of Mindshift Cloud Desktop Support Contract with the Board. A motion was made to approve entering into a contract with Mindshift for three years at approximately \$3,186 per month (M – SW, 2nd – VF, V – Unanimous). The Board will entertain other vendors when the contract expires in three years.
- c. Travis County EMS Services – Commissioner Scheffe reviewed the request from TC Emergency Services Director Danny Hobby on the options for a medical director for TC ESDs. ME also reviewed the thoughts and meetings by the ESD Fire Chiefs on medical direction. Mr. Hobby would be providing more information to the Boards before the next ESD CC Meeting on Dec. 12th at ESD No. 3. No action was taken.
- d. St. 902 Remodel Update – Chief Elliott reviewed the latest information from the Architect on bid proposals that have been received to date. The Board requested the Architect to come to the next meeting prepared to make a recommendation on a contractor for the remodel or a new scope of work for the remodeling project. No action was taken.
- e. SCBA Airpack Order – Chief Elliott reviewed the final airpack replacement plan with the Board. A motion was made to approve the order from MES for \$99,307.65 (M – SW, 2nd – KK, V – Unanimous).
- f. Thermal Imaging Camera (TIC) Purchase – Chief Elliott reviewed the details of a proposal to replace three TICs. A motion was made to approve the purchase from Metro Fire for \$8,997.00 (M – SW, 2nd – TD, V - Unanimous).
- g. Invoices Over \$2,000 – Chief Elliott reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – KK, 2nd – TD, V – Unanimous).

7. Fire Chief's Report – ME reviewed the calls of interest and statistics with the Board.

- a. Review Financial Report – ME reviewed the current fiscal year financial reports with the Board. The Annual Audit is scheduled for early December.
- b. ESD CC Meeting Report – See items 6c above.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting - Tuesday December 22, 2015, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
11. Adjournment – A motion was made to adjourn at 8:47 p.m. (M – SW, 2nd – TD, V – Unanimous).

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Tad Davis

Secretary