

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, December 22, 2015, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:38 p.m.

2. Roll Call and Certification of Quorum.

Present: Steve Scheffe (SS)
Virgil Flathouse (VF)
Kirt Kiester (KK)

Officers Present: Mike Elliott (ME)

Others Present:
Peter Wilson (PW)

3. Review and Approve Minutes for the November 24, 2015 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – VF, 2nd – KK, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – There was no report from the Firefighters' Union.
6. The Board will consider and possibly take action on the following Items:
- a. St. 902 Remodel Update – Peter Wilson, DRS Architects and Planners reviewed three bid proposal summaries with the Board. The start date for all bidders was almost the same. The objective of the remodel would be to get another five years out of the fire station without any major improvements. ME said he thought it would but the age of part of the building was approaching 31 years. ME also said the contractor could find problems during construction that would require more work.
A motion was made to approve Qual Con as the contractor and ask them to submit a construction contract for review by the Architect and ME and to present it to the Board in January for final approval (M – VF, 2nd – KK, V – Unanimous).
 - b. De-Annex Lost Creek Subdivision – Commissioners tabled this item until there was more information. ME said he would contact the City of Austin. No action was taken.
 - c. Travis County EMS Services – Commissioner Scheffe briefed the Board on the discussion at the last ESD CC Meeting on a Travis County and City of Austin Interlocal Agreement and options for a new City and County Medical Director. No action was taken.
 - d. Invoices Over \$2,000 – Chief Elliott reviewed invoices over \$2,000 with the Board. A motion was made to approve the expenditures with ME to confirm the contract payment requirement of DRS Architects and Planners (M – KK, 2nd – VF, V – Unanimous).
7. Fire Chief's Report – ME reviewed calls of interest and statistics with the Board.
- a. Review Financial Report – ME reviewed the Financial Report with the Board.
 - b. ESD CC Meeting Report – See item 6.c above.
 - c. SAFE-D Conference – Feb. 18-20, 2016, Moody Gardens Hotel, Galveston
 - d. WFD Annual Awards Banquet – Jan. 14, 2016, The Vista on Seward Hill, 6414 FM 2244, 6:30 p.m.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting - Tuesday January 26, 2015, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
11. Adjournment – A motion was made to adjourn at 8:22 p.m. (M – KK, 2nd – VF, V – Unanimous).

Tad Davis

Tad Davis, Secretary