

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #9**  
**Minutes for Regular Meeting of the Board of Commissioners**  
**Monday, August 23, 2016, 6:30 p.m.**  
**911 Westlake Dr.**  
**West Lake Hills, Texas**

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)  
Steve Scheffe (SS)  
Steve Wilson (SW)

Officers Present:  
Mike Elliott (ME)  
David Wilson (DW)  
Chris Ham (CH)

Others Present:  
Jaysen Maurice (JM)  
Lisa Litman(LL)  
Seth Bonnacarrere (SB)  
Ben Williams (BW)

Absent: Kirt Kiester, Tad Davis

3. Review and Approve Minutes for the August 8, 2016 Budget Session – A motion was made to approve the minutes from the previous meeting (M – SS, 2<sup>nd</sup> – SW, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Seth Bonnacarrere had no report from the Firefighters' Union but did want to provide input when the Board considered Medical Insurance.

6. The Board will consider and possibly take action on the following Items:

a. Sales Tax Election – Commissioners discussed the details of having a Sales Tax Election including legal, public relations, election costs and reasoning for sales tax. A motion was made for the Staff to proceed with plans for a Sales Tax Election in May 2017 (M – SS, 2<sup>nd</sup> – SW, V – Unanimous).

b. Annual Audit Proposal – Commissioners discussed the two proposals for the 2016/17 Annual Audit. A motion was made to accept a proposal from Medack and Oltmann, LLP (M – SS, 2<sup>nd</sup> – SW, V – Unanimous).

c. Medical Insurance Proposal – Jaysen Maurice from Benefit Partners reviewed the United Healthcare Medical Insurance renewal plans. ME reviewed the history of the past decisions by other Boards on healthcare. SB asked that the Board consider keeping the current insurance and benefits associated with the plans.

A motion was made to accept the United Healthcare renewal and continuing to fund the Health Savings Accounts and Copay reimbursements at \$1,000 for single employees and \$2,000 for employees with family / spouse / children (M – SW, 2<sup>nd</sup> – SS, V – Unanimous).

d. Review the FY 2016/17 Proposed Budget – Chief Elliott answered some questions on the FY 2016/17 Budget.

e. Approve the FY 2016/17 Budget – Commissioners approved Draft No. 1 of the proposed budget at the last meeting. No action was taken.

f. Vote to Propose a Tax Rate for FY 2016/17 – Commissioners conducted a vote on a proposed tax rate for FY 2016/17 at \$0.07299 (Yes – VF, SS, SW – Absent – KK, TD – Vote passed 3-0).

g. Resolution to Join the State of Texas Procurement Program – Chief Elliott reviewed an application and resolution to join the State of Texas Procurement Program. A motion was made to approve the resolution (M – SS, 2<sup>nd</sup> – SW, V – Unanimous).

h. Invoices Over \$2,000 – Chief Elliott reviewed invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SS, 2<sup>nd</sup> – SW, V – Unanimous).

7. Fire Chief's Report – Chief Elliott reviewed some calls of interest and his report with the Board.

a. ESD CC Report - VF and ME had attended the last ESD CC Meeting and reported discussion on the new medical director and the retirement of Travis County Executive, Danny Hobby.

- b. Medical Director – ME reported there was a possibility that Dr. Mark Ackrell might be interested in becoming ESD No. 9's medical director but waiting to see what the new medical director requirements would be prudent before considering this option.
  - c. St. 901 Option – ME reported that the home next to St. 901 was for sale. This could be an opportunity to gain some parking spaces next to the station depending on plans by the new owner.
  - d. Review Financial Reports – ME reviewed the financial reports with the Board. VF asked about the percentage figures that seemed out of order on the reports. ME said he would ask about it.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
  9. Discuss and Consider action on matters discussed in Executive Session – N/A.
  10. Set Date and Time of the Next Regular Meeting – Tuesday, September 27, 2016, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.

Two Public Hearings will be held on Monday, September 12, 2016 and Thursday, September 22, 2016 at 1301 S. Capital of Texas Hwy, Suite B-123, West Lake Hills, Texas, 78746, 6:30 p.m.

SW and SS will be out of the country for the above meetings.

11. Adjournment – 8:05 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District, at 327-9405, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Tad Davis*

Tad Davis, Secretary