

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, September 19, 2017, 6:30 p.m.**  
**911 Westlake Drive**  
**West Lake Hills, Texas**

1. Call to Order – 6:34 p.m.

2. Roll Call and Certification of Quorum.

Present:	Virgil Flathouse (VF)	Officers Present:	Mike Elliott (ME)	Others Present:
	Steve Scheffe (SS)		David Wilson (DW)	Lisa Litman (LL)
	Kirt Kiester (KK)		Heath Nobles (HN)	
Absent:	Steve Wilson (SW)		Jack Frost (JF)	
	Tad Davis (TD)			

3. Review and Approve Minutes for the September 5<sup>th</sup> and 12<sup>th</sup> Public Hearings – A motion was made to approve the minutes from the two public hearings (M – KK, 2<sup>nd</sup> – SS, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – There was no report from the Firefighters' Union.
6. The Board will consider and possibly take action on the following Items:
- a. Resolution Un-committing and Un-assigning Fund Balance for the Purchase of a Vehicle – Commissioners approved a resolution facilitating funds for a vehicle purchase for \$45,938 from 30480 - Committed Vehicle Replacement (M – SS, 2<sup>nd</sup> – KK, V – Unanimous).
  - b. Resolution Committing and Assigning Fund Balance – Commissioners approved a resolution committing funds for future 30400 – Committed Funds. Actual amounts will be recorded after the FY 2016/17 Audit (M – SS, 2<sup>nd</sup> – KK, V – Unanimous).
  - c. Amendment to the FY 2016/17 Budget – Chief Elliott proposed an amendment of the FY 2016/17 Budget to include updated property values, the purchase of a vehicle for \$45,938 and transfer of \$45,938 from 30480 Vehicle Replacement. A motion was made to approve the amended budget (M – VF, 2<sup>nd</sup> – KK, V – Unanimous).
  - d. Resolution Setting the ESD No. 9 2018 Tax Rate of \$0.0755 (O&M Rate – \$0.0730 – Debt Rate - \$0.0025) – Commissioners voted on setting the FY 2017/18 Tax Rate (M – VF, 2<sup>nd</sup> – SS, V – Unanimous).
  - e. Sales Tax Agreement Contract – Chief Elliott presented a consulting contract from Sales Tax Assurance for sales and use tax review, compliance and recovery services. The Board ask ME to check on any fees associated with incorrectly received tax research services (none are). A motion was made to approve the STA Contract with corrections made by the ESD 9 Attorney (M – KK, 2<sup>nd</sup> – SS, V – Unanimous).
  - f. Resolution Repealing an Exemption of Telecommunications Services from the District's Sales and Use Tax – Chief Elliott reviewed a resolution repealing the telecommunications sale and use tax exemption. A motion was made to approve the resolution (M – SS, 2<sup>nd</sup> – KK, V – Unanimous).
  - g. Contract for the Purchase of a 2018 Pierce Fire Engine – Chief Elliott discussed a contract for the purchase of 2018 Pierce Fire Engine. The Board asked for a review of the other proposals that were received. ME said he would provide that information and send it to the Board before the next meeting. No action was taken.
  - h. Approval to Order Portable Radios (after Oct. 1, 2017) – Chief Elliott presented a request to order sixteen portable radios. The Board asked about warranty information and leasing options. ME said he would find out and notify the Board at the next meeting. No action was taken.

- i. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 to the Board. A motion was made to approve the expenditures except for the payment of \$26,859 to Siddons-Martin Emergency Group for a portion of a fire engine payment (M – KK, 2<sup>nd</sup> – VF, V – Unanimous).
7. Fire Chief's Report – Chief Elliott reported on some statistics and incidents from August.
  - a. ESD CC Update – Chief Wilson reviewed some ESD CC and TC Emergency Services Meeting information with the Board.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no executive session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, October 24, 2017 at 911 Westlake Dr, 6:30 p.m.
11. Adjournment – 8:45 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Kirt H. Kiester*

Kirt H. Kiester  
Secretary / Treasurer