

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, December 19, 2017, 7:00 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 7:00 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Scheffe (SS)
Steve Wilson (SW)
Kirt H. Kiester (KK)
Steve Hudson (SH)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Heath Nobles (HN)

Others Present:

Ben Williams (BW)
Lisa Litman (LL)

3. Review and Approve Minutes for the November 27, 2017 Regular Meeting – A motion was made to approve the minutes from the last meeting (M – SS, 2nd – SW, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Association – Ben Williams reported that the Association had raised and donated over \$10,000 to local charities during 2017.

6. The Board will consider and possibly take action on the following Items:

a. Employee Manual Policy Update – Chief Elliott reviewed the proposed changes for the Employee Policy Manual. After some discussion on Paid Time Off, a motion was made to approve the changes (M – SH, 2nd – SW, V – Unanimous).

b. Invoices Over \$2,000 – Chief Wilson presented invoices over \$2,000. A motion was made to approve the expenditures (SW, 2nd – SS, V – Unanimous).

7. Fire Chief's Report – Chief's Elliott and Wilson reviewed some calls and statistics with the Board.

a. ESD CC Update – ME reported on the presentation to the Travis County Court on Dec. 5th.

b. Review Financial Reports – ME reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.

9. Discuss and Consider action on matters discussed in Executive Session – N/A.

10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, January 30, 2018 at 911 Westlake Dr, 6:30 p.m.

11. Adjournment – 8:10 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Kirt H. Kiester

Secretary / Treasurer