

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, January 30, 2018, 6:30 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:35 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt H. Kiester (KK)
Mikeal Love (ML)
Steve Hudson (SH)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Heath Nobles (HN)
Michael Lacey (ML)
Jack Frost (JF)

Others Present:

Ben Williams (BW)
Lisa Litman (LL)
James Medack (JM)
Scott Elkins (SE)
Pam Wilson (PW)

3. Review and Approve Minutes for the December 19, 2017 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – KK, 2nd – SH, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Oath of Office and Statement of Appointed Official for Dr. Mikeal Love – Chief Wilson administered the Oath of Office and Statement of Appointed Official to Mikeal Love.
6. Report from the Firefighters' Association – Firefighter Ben Williams introduced Scott Elkins who spoke to the Board about the lack of healthcare for retiring Firefighters. SE said most ESDs don't provide coverage for Firefighter when they retire and he would relay information at future Board Meetings on options for retirement healthcare. He also thanked the Board for the Annual Awards Banquet.
7. The Board will consider and possibly take action on the following Items:
 - a. Fiscal Year 2017 Annual Audit – James Medack, Medack and Oltmann, CPA, reviewed the 2017 Annual Audit with the Commissioners. There was discussion on government accounting and how it differs from normal accounting practices. JM also reviewed the Accounts Payable / Payroll Audit completed during the same time period. A motion was made to approve the 2017 Annual Audit (M – SW, 2nd – KK, V – Unanimous).
 - b. Election of Board Officers for 2018 – Commissioners discussed the ESD 9 Officer Positions for 2018 and agreed to the following by a vote of 5-0:
President – Virgil Flathouse, Vice President – Steve Wilson, Treasurer – Kirt H. Kiester
Assist. Treasurer – Mikeal Love, Secretary – Steve Hudson.
 - c. 2018 Resolution for Payment of Invoices Over \$2,000 – Chief Elliott presented a resolution to approve payment to certain vendors when payment is due and present those invoice later to the Board for approval. A motion was made to approve the resolution (M – SW, 2nd – KK, V – Unanimous).
 - d. Invoices Over \$2,000 – Chief Wilson reviewed invoices over \$2,000 with the Board. A motion was made to approve the payments (M – SH, 2nd – SW, V – Unanimous).
8. Fire Chief's Report – Chief Elliott discussed some incidents of interest and call statistics with the Board.
 - a. ESD CC Meeting Update. – VF and DW both attended the last ESD CC Meeting. There was discussion on annexation by vote, proposed property tax cap by the Governor and the City of Austin – Travis County Interlocal Agreement (ILA). In that agreement no cost medical direction for the ESDs is provided. A similar proposed program by Travis County would replace any medical direction in the ILA and would not include the City of Austin Fire or EMS Departments. Most ESDs agree the new proposed program would be desirable and ESD 9 has committed to the proposed program. The Travis County Court will vote on the proposal in February.

ME also informed the Board that the current data warehouse program with STRAC would be discontinued in the next fiscal year. The County pays for the annual infrastructure fees to STRAC / ZOLL and each ESD pays a proportional amount to Travis County as an annual fee. Most ESDs are leaving the STRAC Data Program and looking at another platform called Firehouse / ESO, with headquarters in Austin. Many believe this will be a better program for data reporting and storage. A medical Patient Care Record program is also offered by ESO.

- b. New Engine 901 Update – ME notified the Board that a group of four personnel would be traveling to Pierce Manufacturing in Appleton, Wisconsin to begin the construction of the new fire engine in mid-February.
 - c. Review Financial Reports – ME reviewed the Financial Reports with the Board.
9. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
10. Discuss and Consider action on matters discussed in Executive Session – N/A.
11. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, February 27, 2018 at 911 Westlake Dr, 6:30 p.m.
12. Adjournment – 8:16 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary