

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, February 27, 2018, 6:30 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:34 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt H. Kiester (KK)
Mikeal Love (ML)
Steve Hudson (SH)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Chris Ham (CH)

Others Present:

Ben Williams (BW)
Lisa Litman (LL)
David Gilliland (DG)

3. Review and Approve Minutes for the January 30, 2018 Regular Meeting – a motion was made to approve the minutes from the previous meeting (M - SW, 2nd – SH, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Association – Firefighter Ben Williams advised the Board that their annual fundraiser, the Bucket Brigade, would be in April. FF Scott Elkins is still looking into options for retirement medical insurance coverage. ML said he had contacted a broker who had coverage for associations over 30 people in them. BW and ML will discuss the details.

6. The Board will consider and possibly take action on the following items:

- a. Resolution for Committed Fund Balance – Chief Elliott presented a proposed Fund Balance Resolution for FY 2017/18. A motion was made to approve the resolution (M – SW, 2nd – ML, V – Unanimous).
- b. Update of the ESD No. 9 Business Manual – Chief Elliott reviewed some changes to the Business Manual with the Board. A motion was made to approve the changes (M – SW, 2nd – SH, V – Unanimous).
- c. Resolution Amending Authorized TexPool Representatives – Chief Elliott explained the requirement TexPool has to change signatures on the accounts that must be on their resolution form. LL obtained the required signatures. No other action was taken.
- d. Invoices Over \$2,000 – Chief Wilson reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SW, 2nd – KK, V – Unanimous).

7. Fire Chief's Report – Chief Elliott discussed some calls of interest and statistics with the Board.

- a. Travis County EMS Plan Update – ME, VF and DW attended the TC Court for the presentation of the TC EMS Plan. The Court took no action.
- b. ESD CC Update – There was no update available.
- c. New Engine 901 Update – DW reported that four employees attended the preconstruction conference in Appleton, Wisconsin. The trip was successful and the final details are being completed over the next few months. Delivery is expected to be in September or October.
- d. Sales Tax Report – ME announced the sales and use tax income as reported in February.
- e. Review Financial Reports – ME reviewed the Financial Statements with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no executive session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, March 27, 2018 at 911 Westlake Dr, 6:30 p.m.
11. Adjournment – 7:23 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Mike Elliott

Mike Elliott, Fire Chief