

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, March 27, 2018, 6:30 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:33 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Mikeal Love (ML)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Ryan Vacek (RV)
Michael Lacey (FM)

Others Present:

Ben Williams (BW)
Lisa Litman (LL)
Scott Elkins (SE)
Hunter Kellum (HK)
Jason Johnson (JJ)

3. Review and Approve Minutes for the February 27, 2018 Regular Meeting – a motion was made to approve the minutes from the previous Board Meeting (M – SH, 2nd – ML, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Association – Firefighters Scott Elkins and Ben Williams reported there were no small medical insurance group plans that were available to cover retired employees. They are still checking on the requirements for trust plans and hope to visit with International Association of Fire Fighters (IAFF) representatives on options that might be known to them. It was unknown if police departments have medical insurance plans for retired officers.
6. The Board will consider and possibly take action on the following items:
 - a. Strategic Plan Review – Chief Elliott reviewed the 2017-2022 Strategic Plan with the Board. ME said he would e-mail a copy to the Board. No action was taken.
 - b. Annual Review of the ESD No. 9 Investment Plan – Chief Wilson highlighted some of the details of the Investment Plan with the Board. There were no changes to the plan and a motion was made to approve the Investment Plan for 2018 (M – SW, 2nd – SH, V – Unanimous).
 - c. Purchase of a Radio and Mobile Data Computer (MDC) for the New Eng. 901 – Chief Elliott requested approval to order a radio and Mobile Data Computer for the new fire engine. A motion was made to approve the purchase and possibly revise the budget at the next Board Meeting, if necessary (M – SW, 2nd – ML, V – Unanimous).
 - d. Asphalt Repairs at St. 902 – Chief Elliott reviewed three quotes for repairs to the St. 902 asphalt. Commissioners questioned if the base under the current asphalt was affected and ME said he didn't know but would contact the repair companies to see if they had more information on the condition of the base. No action was taken.
 - e. Electrical Lighting Replacement at St. 902 – Chief Wilson discussed a proposal to replace lighting at St. 902. After some clarification on light fixtures, a motion was made to approve the quote by Aztec Electric for \$9,125.00 (M – SW, 2nd – SH, V – Unanimous).
 - f. Pierce Extended Warranty for the New Engine 901 – Chief Elliott provided some information and history on fire engine maintenance cost with the Board and an extended warranty proposal from Pierce Manufacturing on the new fire engine. Questions from the Board on exactly what was covered and when coverage began was discussed. The Board approved the purchase of the extended warranty but wanted ME to check on some coverage details (M – ML, 2nd – SW, V – Unanimous).

- g. Invoices Over \$2,000 – Chief Wilson presented the invoices over two thousand to the Board. A motion was made to approve the invoices over \$2000 (M – SH, 2nd – SW, V – Unanimous).
7. Fire Chief's Report
- a. Operations Report – Chief Wilson reviewed the Operations Report with the Board.
 - i. Annual Medical Physicals – DW reported that the cost for medical physicals would be a little higher this year due to some inoculations that were needed.
 - b. Diversity Report – Chief Elliott reviewed some diversity data from the last hiring process.
 - c. ESD CC Update – Chief Wilson reported on the last ESD CC Meeting. Most of the discussion was on medical direction.
 - i. Travis County Proposed EMS Plan – The TC EMS Plan was approved by the TC Court on March 20th. This will include a new medical director for most of the ESDs.
 - d. Review Financial Reports – Chief Elliott briefly reviewed the Financial Reports with the Board including the Sales Tax income.
 - i. Sales Tax Report
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, April 24, 2018 at 911 Westlake Dr, 6:30 p.m. Commissioner Wilson will not be able to attend.
11. Adjournment – 8:52 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary