

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, April 24, 2018, 6:30 p.m.**  
**West Lake Hills Council Chambers**  
**911 Westlake Dr.**  
**West Lake Hills, Texas**

1. Call to Order – 6:30 p.m.
2. Roll Call and Certification of Quorum.

**Commissioners Present:**  
Virgil Flathouse (VF)  
Kirt Kiestler (KK)  
Steve Hudson (SH)  
Mikeal Love (ML)

**Officers Present:**  
Mike Elliott (ME)  
David Wilson (DW)  
Heath Nobles (HN)

**Others Present:**  
Ben Williams (BW)  
Lisa Litman (LL)

3. Review and Approve Minutes for the March 27, 2018 Regular Meeting – a motion was made to approve the minutes from the previous meeting (M – SH, 2<sup>nd</sup> – ML, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Association – Firefighter Ben Williams reported the association was still gathering data on retirement medical insurance coverage. VF asked if they had checked with the local police departments to see if they had a program. BW said they would check and see.
6. The Board will consider and possibly take action on the following items:
  - a. Asphalt Repairs at St. 902 – Chief Elliott reviewed the replies from the three contractors who provided bids on asphalt repairs at St. 902. VF said he thought sealing the cracking was the best alternative, but requested each Commissioner to stop by St. 902 to look at the site. Item tabled until next meeting. No action was taken.
  - b. Pierce Extended Warranties for the New Engine 901 – Chief Elliott reported on the three warranties available for the new fire engine. Two were approved at the last meeting. After some discussion, a motion was made to approve the Pierce 7 Year Body Warranty for \$23,460 (M – ML, 2<sup>nd</sup> – SH, V – unanimous).
  - c. Invoices Over \$2,000 – Chief Wilson reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures (SH, 2<sup>nd</sup> – ML, V - Unanimous).
7. Fire Chief's Report
  - a. Operations Report – Chief Wilson reviewed the Operations Report with the Board including significant incidents, response statistics and fire prevention activities.
  - b. ESD CC Update – VF attended the last ESDCC Meeting and reported that the ATC EMS Advisory Board had an open position if anyone was interested and that the legislative property tax cap was discussed. There will be an annual workshop in the future with all ESD Commissioners and the next TC ESDCC Meeting will be at the new TC Medical Examiners Building in May.
  - c. WFD Open House – St. 902, Saturday, May 19, 2018, 10:00 a.m. - 2:00 p.m.
  - d. Brush Truck 901 Update – Chief Elliott reviewed a repair on one of the brush trucks with the Board.
  - e. Review Financial Reports – Chief Elliott reviewed the Financial Reports with the Board.
    - i. Sales Tax Report – Chief Elliott reviewed the Sales Tax Report with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, May 22, 2018 at 911 Westlake Dr, 6:30 p.m.
11. Adjournment – 7:30 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

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Secretary