

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, July 24, 2018, 6:30 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt Kiester (KK) – 6:37 p.m.
Steve Hudson (SH)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Ryan Vacek (RV)

Others Present:

Ben Williams (BW)
Scott Elkins (SE)
Trevor Davila (TD)
Hunter Kellum (HK)
Ben Rife (BR)
Lisa Litman (LL)

3. Review and Approve Minutes for the June 26, 2018 Regular Meeting – A motion was made to approve the minutes from the previous meeting (SH, 2nd – SW, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Association – Firefighters Scott Elkins and Ben Williams presented a request for retirement plan matching increases and implementing a 501(c) 9 Post Employment Health Plan (PEHP). The Association priorities are salary increases, retirement plan increases and establishing the PEHP.

6. The Board will consider and possibly take action on the following items:

a. Fiscal Year 2017/18 Budget Revision – Chief Elliott reviewed a proposed budget revision with the Board. A motion was made to approve the revision (M – SH, 2nd – SW, V – Unanimous).

b. Review and Possibly Approve Employee Salaries for FY 2018/19 – Chiefs Elliott and Wilson provided information on salary adjustment history. No action was taken.

c. Resolution Updating the Approval for Paying Invoices Over \$2,000 – Chief Wilson presented an updated resolution changing the fuel credit card vendor on the approval list to pay when the invoice is due. A motion was made to change the vendor on the resolution (M – KK, 2nd – SH, V – Unanimous).

d. Review and Possibly Approve Expenditures to Upgrade Engine 903 – Chief Elliott reviewed a request to make some improvements on Engine 903. A motion was made to approve the expenditures (M – SW, 2nd – SH, V – Unanimous).

e. Proposal to Amend the Employee Retirement Plan – Chief Elliott presented a proposal to amend the retirement plans to include public safety exemptions from the Trade Priorities and Accountability Act of 2015 allowing public safety former employees to remain in the retirement plan and take distributions after the age of 50. A motion was made to approve the amendment after October 1, 2018 (M – SH, 2nd – VF, V – Unanimous).

f. Invoices Over \$2,000 – Chief Wilson reviewed invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M - SH, 2nd – KK, V – Unanimous).

7. Fire Chief's Report

a. Operations Report – Chief Wilson discussed incidents of interest and statistics with the Board.

b. ESD CC Update – Chief Wilson notified the Board that Travis County will be proposing an Interlocal Agreement for the TC EMS Program in the near future.

c. Review Financial Reports – Chief Elliott reviewed the Financial Reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Regular Meeting - Tuesday, August 28, 2018 at 911 Westlake Dr, 6:30 p.m. A Budget Session will be held on August 14, 2018 at ESD No. 9 Headquarters, 1301 S. Capital of Texas Hwy, Suite B-123, 6:30 p.m.
11. Adjournment – 7:54 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Secretary