

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, March 26, 2019, 6:30 p.m.
911 Westlake Drive
West Lake Hills, Texas

1. Call to Order – 6:37 p.m.

2. Roll Call and Certification of Quorum

Commissioners Present:

Virgil Flathouse (VF)
Kirt Kiester (KK)
Mikael Love (ML)
Steve Hudson (SH)

Officers Present:

David Wilson (DW)
Heath Nobles (HN)

Others Present:

Lisa Litman (LL)
Scott Elkins (SE)

3. Review and Approve Minutes for the February 26, 2019 Regular Meeting – A motion was made to approve the minutes as written from the previous meeting (M - SH, 2nd – ML, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. – There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Firefighter Ben Williams was not in attendance and Firefighter Scott Elkins presented to the Board and reviewed options that may be available for retirement healthcare accounts for the firefighters. The Board had questions on retirement age, cost, and investment options. SE reported that the union would continue to research options on 501c9 accounts.

6. The Board will consider and possibly take action on the following Items:

- a. Review of Investment Plan – Chief Wilson highlighted some of the details of the ESD No. 9 Investment Plan with the Board and completed the annual review of the plan as required in the document. There were no changes made to the current policy.
- b. Annual Diversity Report – Chief Wilson reviewed some of the data from the last hiring process held in 2017 and the current diversity of the Department.
- c. Update Current Resolution for Payment of Invoices of \$2,000 – Chief Wilson presented resolution 2019-2 to update the exceptions list for payment of invoices over \$2,000. A motion was made to approve the updated resolution (M – SH, 2nd – ML, V – Unanimous).
- d. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000 to the Board. A Motion was made to approve the invoices over \$2,000 (M – KK, 2nd – SH, V – Unanimous).

7. Fire Chief's Report

- a. Operations Report – Chief Wilson reviewed the Operations Report with the Board.
- b. ESD CC Update – Chief Wilson provided a brief update on the last ESD CC Meeting.
- c. Financial Reports – Chief Wilson reviewed the Financial Reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.

9. Discuss and Consider action on matters discussed in Executive Session. – N/A

10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, April 23, 2019 at 911 Westlake Dr, 6:30 p.m. Commissioners also adjusted the June meeting date to June 18, 2019 at 6:30 p.m. with the location to be determined after consulting the City of West Lake Hills for availability.

11. Adjournment – The meeting was adjourned at 7:30 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary