

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, April 23, 2019, 6:30 p.m.
911 Westlake Drive
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Mikeal Love (ML) – 6:42

Officers Present:

David Wilson (DW)
Wayne Morris (WM)

Others Present:

Scott Elkins (SE)
Ben Williams (BW)

3. Review and Approve Minutes for the March 26, 2019 Regular Meeting – A motion was made to approve the minutes as written from the March 26, 2019 meeting. (M – SH, 2nd – SW, V – Unanimous (ML not present))

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. – There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Firefighter Ben Williams and Scott Elkins addressed the Board and reported that they had received additional information on the 501(c)9 plan and fee structure. They hope to present the information at the next Board meeting. During the month of May crews will be completing the "Bucket Brigade" to raise money for Make A Wish Foundation.

6. The Board will consider and possibly take action on the following Items:

- a. Frost Bank Addendum to Public Funds Agreement and Third Party Custodian Agreement – Chief Wilson presented the updated agreements to the Board. A motion was made to approve the Frost Bank Addendum to Public Funds Agreement and the Third Party Custodian Agreement. (M – SH, 2nd – SW, V – Unanimous (ML not present))
- b. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000 to the Board. A motion was made to approve the invoices over \$2,000. (M – SH, 2nd – SW, V – Unanimous (ML not present))

7. Fire Chief's Report

- a. Operations Report – Chief Wilson reviewed the Operations Report including significant incidents and monthly statistics with the Board.
 - i. Fire Department Personnel Update – Chief Wilson reviewed the current authorized force, current vacancies and staffing model with the Board.
 - ii. Hiring Process for Fire Inspector and Firefighter – Chief Wilson reviewed the Fire Inspector and Firefighter hiring processes to fill vacancies.
- b. ESD CC Update – ESDCC meeting is moved to April 27th at Oak Hill Fire Station 302.
- c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.

9. Discuss and Consider action on matters discussed in Executive Session. – N/A

10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, May 28, 2019 at 911 Westlake Dr, 6:30 p.m. Commissioners confirmed the June meeting will be held June 18, 2019 at 6:30 p.m. at City of West Lake Hills Council Chambers.

11. Adjournment. – 7:25

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary