

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, May 28, 2019, 6:30 p.m.
911 Westlake Drive
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt Kiester (KK)
Steve Hudson (SH)
Mikael Love (ML) – 6:55 p.m.

Officers Present:

David Wilson(DW)
Wayne Morris (WM)

Others Present:

Lisa Litman (LL)
Ben Williams (BW)

3. Review and Approve Minutes for the April 23, 2019 Regular Meeting – A motion was made to approve the minutes as written from the previous meeting. (M – SH, 2nd – SW, V – Unanimous (ML not present))
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. – There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Firefighter Ben Williams addressed the Board and reported that the union had received a majority of personnel wishing to proceed with a 501(c)9 plan for retirement healthcare. BW reported the union had received firm pricing and details from Nationwide and would be reviewing the information with the Fire Chief to request inclusion into the budget for next year. During the month of June the crews will be completing the "Bucket Brigade" and have decided that all donations received will benefit the Askew Family.
6. The Board will consider and possibly take action on the following Items:
- a. Amendments to the Fiscal Year 2018-2019 Budget – Chief Wilson presented proposed budget amendments for the FY 18/19 budget. After review, a motion was made to approve the budget amendments as presented by the Fire Chief. (M – SH, 2nd – SW, V – Unanimous (ML not present))
 - b. Proposed Salary Adjustments for the Fiscal Year 2019-2020 Budget – Chief Wilson reviewed the preliminary base salary adjustment of 3% for all employees for FY19/20. Chief Wilson presented anticipated increases from other ESD's, consumer price index, housing costs and % of budget for salaries. For presentation at the June Board Meeting, the Board directed staff to utilize a base pay increase of 3% for budget planning purposes, to review additional anticipated increases for other ESDs and complete an analysis to compare wages of other Fire Departments utilizing each rank and average tenure.
 - c. Authorize the Sale of Command 902, a 2008 Ford Expedition – Chief Wilson presented a contract for the sale of Command 902, a 2008 Ford Expedition, for \$6,250.00. A motion was made to authorize the Fire Chief to sign the agreement for the sale of the vehicle. (M – KK, 2nd – SH, V – Unanimous)
 - d. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000 to the Board. A motion was made to approve the invoices over \$2,000. (M – SH, 2nd SW, V – Unanimous)
7. Fire Chief's Report – Chief Wilson
- a. Funeral Services for Lt. Askew – Chief Wilson reviewed the events leading to Lt. Askew's cancer diagnosis, death, and the actions taken by the Department.
 - b. Operations Report
 - i. Update on Hiring Process for Fire Inspector and Firefighter – Chief Wilson reported on the ongoing Fire Inspector and Firefighter hiring process and is hoping to have new hires in place by August.

- ii. Update on Fire Department Promotion Process – Chief Wilson reported that the Department’s promotion process will begin June 3rd and is hoping to have the process completed by August.
 - c. ESD CC Update – The next ESD CC meeting is scheduled for June 22nd. The May meeting was cancelled due to the Memorial Day holiday.
 - d. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
 9. Discuss and Consider action on matters discussed in Executive Session. N/A
 10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, June 18, 2019 at 911 Westlake Dr, 6:30 p.m.
 11. Adjournment – 7:40 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary