

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, July 23, 2019, 6:30 p.m.
911 Westlake Drive
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum

Commissioners Present:

Virgil Flathouse (VF)

Steve Hudson (SH)

Kirt Kiester (KK)

Officers Present:

David Wilson (DW)

Heath Nobles (HN)

Michael Lacey (ML)

Others Present:

Lisa Litman (LL)

Ben Williams (BW)

3. Review and Approve Minutes for the June 18, 2019 Regular Meeting – A motion was made to approve the minutes as written from the previous meeting. (M – SH, 2nd – SH, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. – There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Firefighter Ben Williams addressed the Board and reported the union has set up a fundraising event at Top Golf for the Askew Family that will be held on September 8, 2019 from 1:00 p.m. to 4:00 p.m. BW also reported the union had a successful Bucket Brigade which raised funds from the Community for the Askew Family.

6. The Board will consider and possibly take action on the following Items:

- a. Annual Update from the Fire Prevention Division – Chief Lacey presented an update from the Fire Prevention Division which highlighted all the functions the Division completes throughout the year. These included plan reviews, construction visits, license facility inspections, maintenance inspections, fire investigations, specialized training for the Operations crews and public and presentations to City Councils, TNR, Water Districts and Private Water Systems. ML discussed the current code including residential sprinkler system requirements. ML will report back to the Board in the future for the request to amend the current code to the 2018 code. No timetable has been set yet for the upgrade.
- b. Consider a FY 2018/19 Audit Proposal from Medack and Oltmann, CPA – Commissioners reviewed the proposal submitted by Medack and Oltmann. A motion was made to retain Medack and Oltmann for the FY2018/19 audit as outlined in the proposal. (M – KK, 2nd – SH, V – Unanimous)
- c. Authorize the Purchase of a Mobile Radio for New Brush Truck 903 – Chief Wilson presented the request to order a new mobile radio. A motion was made to approve the purchase of a mobile radio for the new Brush Truck. (M – SH, 2nd – KK, V – Unanimous)
- d. Proposed Salary Adjustments for the Fiscal Year 2019-2020 Budget – Chief Wilson presented updated budget analysis figures for the proposed salary adjustment for the 2019/20 budget. Additional information will be reviewed at the budget session. No action was taken.
- e. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000 to the Board. A motion was made to approve the invoices over \$2,000 with the Silsbee Ford Inc. payment of \$37,500 to be transferred from the Vehicle Replacement Committed Funds. (M – KK, 2nd – SH, V – Unanimous)

7. Fire Chief's Report – Chief Wilson

- a. Operations Report – Chief Wilson reviewed significant incidents from the previous month and updated the Board on the outcomes of the promotion process and hiring process.
- b. ESD CC Update – Chief Wilson updated the Board on the previous ESD CC meeting held at ESD #2.
- c. Financial Reports – Chief Wilson reviewed the financial reports with the Board, including a third quarter financial

update.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session. N/A
10. Set Date and Time of the next ESD No. 9 Meeting Dates:
 - Budget Planning Session - Tuesday, August 13, 2019, at Headquarters at 6:00 p.m.
 - Regular Monthly Meeting - August 20, 2019, at 911 Westlake Dr, 6:30 p.m.
11. Adjournment. – 7:50 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary