

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, November 26, 2019, 6:30 p.m.**  
**911 Westlake Drive**  
**West Lake Hills, Texas**

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum

**Commissioners Present:**

Virgil Flathouse (VF)

Kirt Kiester (KK)

Steve Hudson (SH)

**Officers Present:**

David Wilson (DW)

Wayne Morris (WM)

**Others Present:**

Lisa Litman (LL)

Ben Williams (BW)

Scott Elkins (SE)

3. Review and Approve Minutes for the October 15, 2019 Regular Meeting – A motion was made to approve the minutes from the October 15, 2019 meeting. (M – KK, 2<sup>nd</sup> – SH, V- Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Engineer Ben Williams addressed the Board and advised them that the Union had completed elections of officers. BW did not seek re-election and BW reported that Scott Elkins was elected President. BW reported that work continues on the PEHP medical plan and they continue to gather information from Nationwide. There will be a breakfast with Santa on December 8 from 10:00a.m. to 12:00 p.m. at Fire Station 902.

6. The Board will consider and possibly take action on the following Items:

a. Medical, Dental, Vision, Disability and Life Insurance for 2020 – Commissioners reviewed the information presented by Chief Wilson regarding the 2020 plan renewal. A motion was made to approve the renewal as presented, increase the Department's life insurance from \$70,000 to \$100,00 and add the Teladoc feature to the benefits package. (M-SH, 2<sup>nd</sup> – KK, V – Unanimous)

b. Authorize the Approval of a Contract for Service for a District Standard of Cover – Chief Wilson reviewed a contract for service to develop a District response analysis, geographic representation of response times and identify potential District response improvements. After discussion, the Board made a motion to negotiate the contract to 80 – 100 hours of work and present an update at the next meeting. (M – VF, 2<sup>nd</sup> – SH, V – Unanimous)

c. Authorize the Capital Purchase of a Zoll AED Pro – Chief Wilson presented a proposal to purchase a Zoll AED Pro. After discussion, a motion was made to authorize the purchase of a Zoll AED Pro from CPR Resources. (M – SH, 2<sup>nd</sup> – KK, V – Unanimous)

d. Consider 2020 ESD 9 Board Meeting Dates – Commissioners reviewed the dates presented for future meetings and requested to adjust the January meeting and review the Public Hearing and Tax Rate plan dates in September.

e. Invoices Over \$2,000 – Chief Wilson reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures. (M – KK, 2<sup>nd</sup> - SH, V – Unanimous)

7. Fire Chief's Report – Chief Wilson

a. Operations Report – Chief Wilson reviewed the significant incidents and call statistics from the previous month with the Board.

b. ESD CC Report and Update – Chief Wilson updated the Board on the recent ESD CC meeting. DW also mentioned that the annual SAFE-D conference is scheduled from February 20 – 22 in Galveston. DW has rooms secured and will be checking with each Board Member to see if they will be attending. DW or LL will handle the conference registration for the Board.

c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session. N/A
10. Set Date and Time of the next ESD No. 9 Meeting Dates.  
The next Regular Meeting will be held December 17, 2019 at 911 Westlake Dr. at the West Lake Hills Council Chambers at 6:30 p.m.
11. Adjournment. – 7:34 p.m.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

Steve Hudson, Secretary