

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, September 22, 2020, 6:30 p.m.

Due to the state of emergency and/or local disaster caused by the COVID-19 Pandemic, the Board of Commissioners of Travis County Emergency Services District No. 9 will hold its meeting at 1301 S. Capital of Texas Hwy, Building B, Suite 123, West Lake Hills, Texas, 78746 and via telephone/video conference. The public may participate in the meeting via the internet from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/83716266041?pwd=aUhKQjhPN1BGQkl6K3JXL1IEN0grdz09>

You can also dial in using your phone.

United States: +1 346 248 7799

Meeting ID: 837 1626 6041

Password: 492320

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum

Commissioners

Virgil Flathouse (VF)

Kirt Kiester (KK)

Steve Hudson (SH)

Steve Wilson (SW)

Officers:

David Wilson (DW)

Others:

James Medack (JM)

Scott Elkins (SE)

3. Review and Approve Minutes for the August 25, 2020 Regular Meeting and September 8, 2020 Public Hearing - A motion was made to approve the August 25, 2020 Regular Meeting and the September 8, 2020 Public Hearing Meeting minutes as presented. (M – SH, 2nd – KK, V- Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless whether included on this agenda, must sign up with the Fire Chief or his designee at esd9comments@gmail.com prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
- There were no citizens present who wished to address the Board and no online submittals were received.
5. Report from the Firefighters' Union – Firefighter Scott Elkins provided a brief update on a firefighter who has been off for an off duty related injury, let the Board know the Union contacted the Askew family on the day of the IAFF Firefighter Memorial and discussed the upcoming Union elections that will occur at the end of the year.
6. The Board will consider and possibly take action on the following Items:
- a. Semi-Annual Audit – James Medack, Medack & Oltmann, LLP presented the accounts payable and payroll semi-annual audit findings from their internal audit. Mr. Medack highlighted the payable process including sales tax, receipts and any noted banking issues as well as any payroll exceptions. A motion was made to accept the semi-annual audit as presented. (M – SH, 2nd – SW, V – Unanimous)
 - b. Amendments to the Fiscal Year 2019/2020 Budget – Chief Wilson presented a written report and amended budget to the Board that included updated income and expenditures for the 2019/2020 fiscal year. A motion was made to approve the amendments to the 2019/2020 budget as presented. (M – SH, 2nd – SW, V – Unanimous)
 - c. Resolution Committing and Assigning Fund Balance – Chief Wilson presented resolution 2020-5 committing and assigning a fund balance for the fiscal year 2019/2020 budget. A motion was made to approve resolution 2020-5. (M – KK, 2nd – SH, V – Unanimous)
 - d. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000. A motion was made to approve the invoices over \$2,000. (M – KK, 2nd – SH, V – Unanimous)

7. Fire Chief's Report
 - a. Operations Report – Chief Wilson reviewed the significant incidents and statistics from the previous month, updated the Board on the Station 901 remodel project, vacant Office Manager position and some future agenda items.
 - b. ESD CC Report and Update – There was no ESD CC meeting to report on.
 - c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
 - There was no executive session.
9. Discuss and Consider action on matters discussed in Executive Session. – N/A
10. Set Date and Time of the next Regular ESD No. 9 Meeting – The next regular meeting of the Commissioner will be held October 27, 2020 at 6:30 p.m.
11. Adjournment – 7:20 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary