

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, April 27, 2021, 6:30 p.m.

Due to the state of emergency and/or local disaster caused by the COVID-19 Pandemic, the Board of Commissioners of Travis County Emergency Services District No. 9 will hold its meeting at 1301 S. Capital of Texas Hwy, Building B, Suite 123, West Lake Hills, Texas, 78746 and via telephone/video conference. The public may participate in the meeting via the internet from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/88367226722?pwd=QzJHYINzaEVldDEveGgrMFU0TW4zQT09>

You can also dial in using your phone.

United States: +1 346 248 7799

Meeting ID: 856 1582 6413

Password: 748052

1. Call to Order. 6:30 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Debbie Kasper (DK)

Officers Present:

David Wilson (DW)
Walter Groman (WG)

Other Present:

Jaime Galbreath (JG)

3. Review and Approve Minutes for the March 23, 2021 Regular Meeting. – A motion was made to approve the minutes from the March 23, 2021 meeting. (M – SH, 2nd – SW, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless whether included on this agenda, must sign up with the Fire Chief or his designee at esd9comments@gmail.com prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Firefighter Scott Elkins had nothing to report at this time.

6. The Board will consider and possibly take action on the following Items:

a. Oath of Office and Statement of an Appointed Official for Appointed or Reappointed Commissioners – Chief Wilson administered the oath of office and Statement of Appointed Official to Commissioners Kasper. Commissioner Kasper was appointed by Travis County Precinct 3 for a two year term.

b. Election of Board of Officers – Commissioners

President – Virgil Flathouse
Vice President – Steve Wilson
Secretary – Steve Hudson
Treasurer – Kirt Kiester
Assistant Treasurer – Debbie Kasper

(M – SH, 2nd – SW, V – Unanimous)

c. TexPool Resolution for authorized users on TexPool Accounts – Commissioners presented TexPool Resolution. A motion was made to approve the resolution as presented. (M – SH, 2nd – SW, V – Unanimous)

d. Frost Bank Resolution Designating Authorized Signers on the District's Money Market and Interest and Sinking

Accounts (Checking Accounts) – Commissioners presented Frost Bank Resolutions. A motion was made to approve the resolutions as presented. (M – SH, 2nd – SW, V – Unanimous)

- e. Budget Amendments to Fiscal Year 2020/2021 Budget – Chief Wilson presented proposed amendments to Fiscal Year 2020/2021 Budget. A motion was made to approve amendments. (M - SH, 2nd – SW, V – Unanimous)
- f. Agreement with Transfiguration Greek Orthodox Church for use of Mt. Tabor Hall, located at 414 St. Stephens School Rd., Austin, TX 78746, as a Temporary Squad Station Location – Chief Wilson reviewed and presented the Agreement with Transfiguration Greek Orthodox Church. A motion was made to approve the Agreement as presented. (M – SH, 2nd – SW, V – Unanimous)
- g. Asphalt Replacement of the Front Parking Area at Fire Station 901 – Chief Wilson presented three estimates for Asphalt Replacement for Station 901 and recommended going with Lone Star Paving. A motion was made to approve using Lone Star Paving for the Asphalt Replacement at Station 901. (M – SW, 2nd – SH, V – Unanimous)
- h. Improvements and Repairs to Fire Station 902 – Chief Wilson presented an Estimate for the Improvements and Repairs needed for Station 902. A motion was made to approve the Improvements and Repairs to Station 902 as presented. (M – SH, 2nd – SW, V – Unanimous)
- i. Purchase of Communication Equipment to Include Mobile Radio, Portable Radios, and Mobile Data Computer – Chief Wilson presented a proposal to purchase new Communication Equipment. A motion was made to approve the purchase of Mobile Radio, Portable Radios, and Mobile Data Computer. (M – SH, 2nd – SW, V – Unanimous)
- j. State of Texas Legislative Update – Chief Wilson presented State of Texas Legislative Updates
- k. Invoices Over \$2,000 – Jaime Galbreath reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures. (M – SH, 2nd – SW, V – Unanimous)

7. Fire Chief's Report – Chief Wilson

- a. Operations Report – Chief Wilson reviewed the events of interest during February, updates on Strategic Planning Session, and statistics from the previous month.
 - i. Department COVID Update – Chief Wilson provided the current status of department operations with the COVID restrictions from the County and municipalities.
- b. ESD CC Report and Update - There was no ESD CC meeting to report on.
- c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
- Commissioners entered Executive Session at 7:40 p.m. to discuss personnel matters. Commissioners completed Executive Session and reconvened the open meeting at 8:04 p.m.

9. Discuss and Consider action on matters discussed in Executive Session. – No action taken.

10. Set Date and Time of the next Regular ESD No. 9 Meeting. – The next regular meeting of the Commissioner will be held Tuesday, May 25, 2021 at 6:30 p.m.

11. Adjournment. 8:05 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary