

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, July 27, 2021, 6:30 p.m.

Due to the state of emergency and/or local disaster caused by the COVID-19 Pandemic, the Board of Commissioners of Travis County Emergency Services District No. 9 will hold its meeting at 1301 S. Capital of Texas Hwy, Building B, Suite 123, West Lake Hills, Texas, 78746 and via telephone/video conference. The public may participate in the meeting via the internet from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/89941521398?pwd=bHNyMFI5MFowU3ZOMnJoQ2xpd2J0dz09>

You can also dial in using your phone.

United States: +1 346 248 7799

Meeting ID: 870 1821 3750

Password: 166050

1. Call to Order. 6:30 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Debbie Kasper (DK)
Steve Hudson (SH)
Kirt Kiester (KK)

Officers Present:

David Wilson (DW)

Other Present:

Jaime Galbreath (JG)
Scott Elkins (SE)

3. Review and Approve Minutes for the June 22, 2021 Regular Meeting. – A motion was made to approve the minutes from the June 22, 2021 meeting. (M – KK, 2nd – SH, V – Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless whether included on this agenda, must sign up with the Fire Chief or his designee at esd9comments@gmail.com prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
 - There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Firefighter Scott Elkins reported that FF's Micah Fain and Ricardo Leon will be attending the IFF Memorial in honor of Chris Askew. Scott still hasn't received the final approval on the benevolent fund however, the money has been received so things are moving forward.
6. The Board will consider and possibly take action on the following Items:
 - a. Proposed Salary Adjustment for the Fiscal Year 2021-2022 Budget – Chief Wilson presented the Proposed Salary Adjustment for the Fiscal Year 2021/2022 Budget. – No action to be taken at this time.
 - b. Information Technology for the District including all District Facilities – Chief Wilson reviewed and presented the revised VeraTECH Solutions Master Service Agreement. The Board will consider a motion as long as the "Terms of Agreement Date" gets changed from August 1st, 2021 to September 1st, 2021. – A motion was made to approve VeraTECH Solutions Master Service Agreement with changes to the "Terms of Agreement Date" and to cancel the current contract with RICOH on August 1st, 2021. (M – KK, 2nd – SH, V – Unanimous)
 - c. Audit Proposal from Medack and Oltmann, CPA for Fiscal Year 2021/2022 – Commissioners reviewed Medack and Oltmann's Audit Proposal for Fiscal Year 2021/2022. – A motion was made to approve the Audit Proposal. (M – SH, 2nd – DK, V-Unanimous)
 - d. Engagement of a Real Estate Agent for Real Property Purchases for the District – Chief Wilson presented the Engagement of a Real Estate Agent for Real Property Purchases for the District. Chief Wilson mentioned that if

any of the Board of Commissioners knew of an agent to contact Chief Wilson. It may be helpful to have them join us in one of our future Board Meetings to discuss our needs in further detail.

- e. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. - A motion was made to approve the expenditures over \$2,000. (M – SH, 2nd – KK, V – Unanimous)

7. Fire Chief's Report – Chief Wilson

- a. Operations Report – Chief Wilson reviewed the events of interest during May, updates on Strategic Planning Session, and statistics from the previous month.
 - i. Department COVID Update – Chief Wilson updated the Board on the continued planning, actions and response to the COVID19 pandemic.
- b. ESD CC Report and Update - There was no ESD CC meeting to report on.
- c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
- There was no executive session.

9. Discuss and Consider action on matters discussed in Executive Session. – N/A

10. Set Date and Time of future ESD No. 9 Meetings, Budget Workshop and Tax Rate Public Hearing. – The next meetings of the District will be held: Special Meeting – Budget Workshop – August 3, 2021, 6:00 p.m. A Tax Rate Public Hearing, if needed, will be scheduled for August 17, 2021 at 6:00 p.m.

11. Adjournment – 7:30 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary