

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, January 24, 2017, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:34 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt H. Kiester (KK)

Officers Present:
Mike Elliott (ME)
David Wilson (DW)

Others Present:
Chris Gill (CG)
Lisa Litman (LL)
Jack Frost (JF)
Cliff Avery (CA)

3. Review and Approve Minutes for the December 27, 2016 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – KK, 2nd – SW, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Chris Gill reviewed the Union activities from last year which included fund raising and analyzing employee benefits. In the new year the Union wants to compare total firefighter compensation provided by other agencies including incentives and retirement plans.

6. The Board will consider and possibly take action on the following Items:

a. Election of Board Officers – Commissioners nominated the following officers for 2017:

President – Virgil Flathouse, Vice President – Steve Scheffe, Treasurer / Secretary – Kirt H. Kiester, Assistant Treasurer – Steve Wilson. A motion was made to approve the nominations (M – SW, 2nd – VF, V – Unanimous).

b. Oath of Office / Statement of an Appointed Official – Chief Elliott administered the Oath of Office and Statement of Appointed Official to the Board.

c. Sales Tax Election Plans – Chief Elliott reviewed the following items with the Board. No action was taken.

i. Agreement with Travis County for a Sales Tax Election – VF signed the agreement with TC.

ii. Review of a Draft Sales and Use Tax Resolution – ME will provide a final draft for the Feb. 15th Meeting.

iii. Review of a Sales Tax Newsletter – Cliff Avery reviewed the newsletter with the Board.

iv. Sales Tax Town Hall Meeting – Feb. 7th – VF will attend the Town Hall Meeting with ME and CA.

d. Review of the Fund Balance History – Chief Elliott reviewed the Fund Balance History with the Board. No action was taken.

e. Resolution Updating the Invoice Payment Exceptions List – Chief Elliott presented a resolution allowing the staff to make payments over \$2,000 to the listed vendors prior to approval by the Board. A vote was taken approving the resolution (Yes – VF, SW, KK, No – None, Absent – Comm. Scheffe and Davis).

f. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SW, 2nd – VF, V – Unanimous).

7. Fire Chief's Report – Chief Elliott reviewed the Fire Chief's Report with the Board.

a. Review Financial Report

b. ESD CC Update – ME reviewed the items discussed at the last ESSAT Meeting.

c. Safe-D Conference – March 9-11th, 2017, Embassy Suites, San Marcos, Texas.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.

9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting - Wednesday February 15, 2017, 6:30 p.m. at Capital View Center, 1301 S. Capital of Texas Hwy, Suite B-123, West Lake Hills, Texas 78746.
11. Adjournment – 7:28 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Kirt H. Kiester

Secretary