

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, January 26, 2016, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:37 p.m.

2. Roll Call and Certification of Quorum.

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| Present: | Steve Scheffe (SS) | Officers Present: | Mike Elliott (ME) | Others Present: |
| | Virgil Flathouse (VF) | | Chris Ham (CH) | Lisa Litman (LL) |
| | Kirt H. Kiester (KK) – 6:43 p.m. | | Michael Lacey (ML) | |
| | Tad Davis (TD) | | | |
| Absent: | Steve Wilson (SW) | | | |

3. Review and Approve Minutes for the December 22, 2015 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – VF, 2nd – TD, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens at the meeting that wished to speak to the Board.
5. Report from the Firefighters' Union – No report from the Firefighters' Union.
6. The Board will consider and possibly take action on the following Items:
- a. St. 902 Remodel Construction Contract – Chief Elliott reviewed the last communications between DRS Architects and Planners and Qual Con Construction over the last month. There was discussion on the details of a proposed construction contract provided by Qual Con. The Board could not take any action without final construction drawings available and a more detailed contract. The Board requested that ME set up a meeting with Qual Con, DRS Architects, SS and VF. At the meeting ME will provide a draft AIA contract that will be previously reviewed by the District's attorney and presented to Qual Con for potential signatures.
 - b. Election of Board Officers – Commissioners tabled this item until Commissioner Steve Wilson could be present.
 - c. Commissioners Oath of Office - Chief Elliott administered the Oath of Office to the Commissioners who were present.
 - d. Dis-annex Lost Creek Subdivision – Commissioners approved a resolution dis-annexing Lost Creek Subdivision from the District (M – VF, 2nd – TD, V – Unanimous).
 - e. Travis County EMS Services – Commissioner Scheffe reported there is a delay in Travis County ESDs deciding on joining the TC ILA for Medial Direction until March 5th, giving the ESDs more time to consider the details for the Medical Director plans. ME said he will be meeting with TC EMS personnel to review the details this week.
 - f. Review of Salary Decision Options – Chief Elliott reviewed some options the Board could use to make decisions on pay adjustment in future budget sessions. There was no decision made on what indicators the board would use, but a comparison of neighboring fire department pay scales seemed to be the most useful. The Board requested to revisit the topic in two months.
 - g. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 with the Board. A motion was made to approve the expenditures (TD, 2nd – VF, V – Unanimous).
7. Fire Chief's Report – ME reviewed the report from December and the last year with the Board.
- a. Review Financial Report – ME reviewed the Financial Reports with the Board.
 - b. Surveillance Camera Quote – ME discussed a quote on surveillance cameras for the fire stations with the board. The Staff is working on getting another bid.
 - c. Sales Tax in ESD 9 – ME suggested there might be an opportunity to ask the public to vote on sales tax in an area west of Loop 360 on FM 2244. The Board asked ME to continue looking into the possibilities.

- d. ESD CC Meeting Report – See item 6.e.
 - e. SAFE-D Conference – Feb. 18-20, 2016, Moody Gardens Hotel, Galveston
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
 9. Discuss and Consider action on matters discussed in Executive Session – N/A.
 10. Set Date and Time of the Next Regular Meeting – Tuesday, February 23, 2016, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
 11. Adjournment – A motion was made to adjourn at 8:20 p.m. (M – VF, 2nd – TD, V – Unanimous).

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Tad Davis
Secretary