

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, November 22, 2016, 6:30 p.m.
1301 S. Capital of Texas Hwy, Suite B-123
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)
Steve Scheffe (SS)
Steve Wilson (SW) – 6:32
Tad Davis (TD)
Kirt Kiester (KK) – 6:54

Officers Present:
Mike Elliott (ME)
David Wilson (DW)
Chris Ham (CH)
Wayne Morris (WM)

Others Present:
Chris Gill (CG)
Lisa Litman (LL)

3. Review and Approve Minutes for the October 25, 2016 Regular Meeting – a motion was made to approve the minutes from the previous meeting (M – SS, 2nd – TD, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Chris Gill announced the Union had raised @ \$5,700 for the Bucket Brigade benefiting Copper's Quest. Union elections will be held next month, so there could be some new faces at future Board Meetings.

6. The Board will consider and possibly take action on the following Items:

a. Sales Tax Election – Chief Elliott

i. Agreement with GCP Services – ME reviewed the proposed agreement with GCP for marketing service related to a sales tax election in 2017. In the agreement there are checks and balances and Cliff Avery will be the GCP representative working with the District. A motion was made to approve the agreement with GCP (M – SS, 2nd – SW, V – Unanimous).

b. Assistant Fire Chief Position – Chief Elliott reviewed a proposal for a new Assistant Fire Chief with the Board in Executive Session.

c. Dahill Copier / Printer Agreement – Chief Elliott reviewed a proposal by Dahill to replace the current copier / printer and lease a smaller copier/printer for the St. 902 Training Room. A motion was made to approve entering into a new 60 month agreement with Dahill (M – SW, 2nd – TD, V – Unanimous).

d. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SS, 2nd – SW, V – Unanimous).

7. Fire Chief's Report – ME reviewed a report with the Board that included current statistics, new charts and a review of interesting calls for the month of October.

a. Review Financial Reports – ME reviewed the financial reports with the Board.

b. ESD CC Update – VF discussed the topics from the ESD CC Legislative Meeting, including call to require an analysis of potential collateral damages to the operations of the involved ESDs during the annexation process and the long and short-term effects on those ESDs.

c. RESET Instruction Review – CH and WM reviewed the RESET Program with the Board including the cost to the District for participation in the program.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below) – The Board entered into Executive Session at 7:37 p.m. and returned to an open meeting at 8:15 p.m.

9. Discuss and Consider action on matters discussed in Executive Session – The Board approved creating a new

Assistant Chief position (M – SS, 2nd – SW, V Unanimous).

10. Set Date and Time of the Next Regular Meeting - Tuesday December 27, 2016, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.

11. Adjournment – 8:18 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Tad Davis

Secretary