

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, December 27, 2016, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt Kiester (KK)
Tad Davis (TD) – 6:37 p.m.

Officers Present:
David Wilson (DW)
Mike Elliott (ME) – 6:42 p.m.

Others Present: Lisa Litman (LL)
Seth Bonnacarrere (SB)
Ben Williams (BW)
James Medack (JM)
Melodi Oltmann (MO)

3. Review and Approve Minutes for the November 22, 2016 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – SW, 2nd – KK, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Seth Bonnacarrere reported that Jack Frost will be the new Union Treasurer. The Union Members are working through the Hiring and Promotional Processes planned for 2017.

6. The Board will consider and possibly take action on the following Items:

- a. FY 2015/16 Annual Audit – James Medack, Medack and Oltmann, LLC reviewed the 2015/16 FY Audit with the Board. During the review it was noted that bullet 4 on page 3 was supposed to reflect expenses that were "\$200,696 more" than the amount generated from tax revenues, not less. There was discussion on the fund balance categories and the committed funds. ME was asked to submit a review of the efforts to increase the committed fund for the past 5 yrs. A motion was made to approve the FY 2015/16 Annual Audit (M – KK, 2nd SW, V – Unanimous).
- b. Sales Tax Election Plans – Chief Elliott reviewed the dates and plans for the proposed sales tax election in May 2017. ME said Attorney Doug Young was trying to get the ballot agreement from Travis County, but had not received it yet. VF submitted some corrections to the talking points that were created. ME will notify the Board which members will attend the Feb. 7th Town Hall Meeting, and whether combining the February Meeting on the 15th would be a problem. No action was taken.
- c. Invoices Over \$2,000 – Chief Elliott presented the invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SW, 2nd – TD, V – Unanimous).

7. Fire Chief's Report – ME reviewed some interesting incidents and statistics from last month.

- a. Review Financial Report – ME reviewed the Financial Reports with the Board.
- b. ESD CC Update – There was no ESD CC Meeting to report on.
- c. Awards Banquet – Jan. 21, 2017, 6:30 p.m., Granduca Hotel, 320 S. Capital of Texas Hwy.
- d. Safe-D Conference – March 9-11th, 2017, Embassy Suites, San Marcos, Texas.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.

9. Discuss and Consider action on matters discussed in Executive Session – N/A.

10. Set Date and Time of the Next Regular Meeting - Tuesday January 24, 2017, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.

11. Adjournment – 7:42 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of

the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

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Mike Elliott

Mike Elliott, Fire Chief