

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Wednesday, February 15, 2017, 6:30 p.m.
Capital View Center, 1301 S. Capital of Texas Hwy, Suite B-123
West Lake Hills, Texas

1. Call to Order – 6:40 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)
Steve Scheffe (SS)
Kirt H. Kiester (KK)
Tad Davis (TD)

Officers Present:
Mike Elliott (ME)
Walter Groman (WG)

Others Present:
Lisa Litman (LL)
Chris Gill (CG)
Seth Bonnacarrere (SB)

3. Review and Approve Minutes for the January 24, 2017 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – KK, 2nd – TD, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Seth Bonnacarrere thanked the Board for their efforts to call for a Sales and Use Tax Election. The Association will have more to report in March.
6. The Board will consider and possibly take action on the following Items:
- a. Consideration and action to approve a resolution calling for an election to adopt a sales and use tax of up to 1 ½ % (1.5%) applicable in all areas of the District not currently at the maximum \$.02 sales and use tax rate, and authorizing all action necessary for the conduct of such election – Commissioners discussed the language in the resolution and a motion was made to approve the resolution (M – KK, 2nd – TD, V – Unanimous).
 - b. Bond for Financial Consultant – Chief Elliott reported that our Financial Consultant would no longer be covered by the same bonding underwriter as in previous years because she is not an employee of the District. The Board asked ME to contact the consultant and ask her to get a bond for \$100,000 for her duties with the District. The District will reimburse her for the cost of the bond. No action was taken.
 - c. Negative Balance in Retained Earnings – Chief Elliott reviewed the negative retained earnings with the Board. The Board asked Me to provide more information from the auditor. No action was taken.
 - d. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SS, 2nd – TD, V- Unanimous).
7. Fire Chief's Report – Chief Elliott reviewed the monthly report with the Board. The Board asked ME to present the 2017-2022 Strategic Plan at the next meeting.
- a. Review Financial Report – The Board reviewed the Financial Report.
 - b. ESD CC Meeting – Feb. 18th in Pflugerville
 - c. Safe-D Conference – March 9-11th, 2017, Embassy Suites, San Marcos, Texas.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no executive session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting - Tuesday March 28, 2017, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
11. Adjournment – 7:39 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About

Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Kirt H. Kiester

Secretary