

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, March 29, 2016, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:36 p.m.

2. Roll Call and Certification of Quorum.

Present:	Virgil Flathouse (VF)	Officers Present:	Mike Elliott (ME)	Others Present:
	Steve Scheffe (SS)		Walter Groman (WG)	Chris Gill (CG)
	Steve Wilson (SW) – 6:50		Heath Nobles (HN)	Ben Williams (BW)
	Tad Davis (TD)			Trent McClain (TM)
	Kirt H. Kiester (KK) – 6:40			Jason Johnson (JJ)
				Seth Bonnacarrere (SB)

3. Review and Approve Minutes for the February 23, 2016 Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – SS, 2nd – TD, V – Unanimous).

As noted from the last Board Meeting, VF will assume the role of President and SS will become Vice President effective March 29, 2016.

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens who wished to speak to the Board.

5. Report from the Firefighters' Union – Chris Gill reported the Association was working to donate PTO and food to injured workers and to become able to donate funds to other charities. The Board wanted to caution the Association of unintended consequences when creating a policy on donations to employees but thought the idea was admirable and to consider a one time donation of PTO and food instead of a policy. ME said he thought PTO transfer could be done in the payroll system.

6. The Board will consider and possibly take action on the following Items:

a. St. 902 Remodel Construction Contract – Chief Elliott reviewed the proposed construction contract from Qual Con Construction. After much discussion on construction details, a motion was made to correct typos in the AIA document, have the District's attorney review the final copy, present to the contractor for signatures first and authorize ME to sign afterwards (M – SW, 2nd – SS, V – Unanimous).

ME said he will send the final copy to the Board before signatures and will prepare final revised budget figures including options for some additional improvements. ME will also get some bids on the additional work for review at the next meeting.

b. Travis County EMS Services – Commissioner Flathouse / Chief Elliott reviewed the efforts by Travis County Emergency Manager Danny Hobby to have all ESDs with the same Medical Director. Two ESDs are seeking medical direction for patient transport but are willing to continue discussions should that be an option in the future. ESD No. 9 has committed to be part of the Travis County medical direction plans. No action was taken.

c. Firefighter Pay Scale – Commissioners reviewed the variety of base pay details provided by the staff. Consumer Price Index and a general philosophy of pay scale review were discussed. The Board requested ME to choose an average time in rank, pay and retirement for Firefighter, Lieutenant and Battalion Chief and get comparisons from other ESDs. No action was taken.

d. Invoices Over \$2,000 – Chief Elliott reviewed invoices over \$2,000 and asked for approval. A motion was made to approve the expenditures (M – SW, 2nd – KK, V – Unanimous).

7. Fire Chief's Report – ME reviewed some incidents from last month.

a. Review Financial Report – ME reviewed the Financial Reports with the Board.

b. Sales Tax in ESD 9 – ME reviewed the possible cost and process of holding an election for sales tax. The Board asked ME to get more information and ask some sale tax experts to possibly attend a future meeting.

- c. Active Shooter Scenario – ME informed the Board that an active shooter scenario and additional training with local law enforcement is being planned for in April and for June 17th.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting – Tuesday, April 26, 2016, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
11. Adjournment – A motion was made to adjourn at 8:45 p.m. (M – TD, 2nd – SS, V – Unanimous).

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Tad Davis
Secretary