

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, June 28, 2016, 6:30 p.m.
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Present: Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt Kiester (KK)
Tad Davis (TD) – 6:35

Officers Present:
Mike Elliott (ME)
David Wilson (DW)
Jack Frost (JF)

Others Present:
Lisa Litman (LL)
James Medack (JM)
Seth Bonnecarrere (SB)
Chris Gill (CG)
Ben Williams (BW)

3. Review and Approve Minutes for the May 24, 2016 Regular Meeting - A motion was made to approve the minutes from the previous meeting (M – SW, 2nd – KK, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Board.

5. Report from the Firefighters' Union – Retirement Report from Seth Bonnecarrere – SB reported on meetings with the District's retirement advisor, Randy Baird, and presented an analysis of retirement income of a 25 year firefighter who participated fully in the retirement plan offered by the District. Discussion continued on what the retirement income results would be should the Board raise the 457 (b) matching. The Board thanked SB for the analysis and advised that the retirement plan options would be reviewed during the budget sessions.

6. The Board will consider and possibly take action on the following Items:

a. Semi-Annual Audit – James Medack, Medack and Oltmann, LLP presented the results of a semi-annual audit of the District's accounts from Oct. 1, 2015 to Feb. 29, 2016. No major discrepancies were found. A motion was made to accept the audit findings (M – TD, 2nd – SW, V – Unanimous).

b. St. 902 Remodel Construction Update – Chief Elliott reported he had met with the architect and contractor for the St. 902 remodel. Construction is scheduled to start on July 18th. Medic 21 will move to St. 32 on July 8th and the St. 902 crew will move into the EMS quarters the following week. Construction is expected to be completed by Sept. 30th. No action was taken.

c. Employee Salary Review – Chief Elliott reviewed an executive summary of the previous Board Meetings that included salary comparisons, current CPI levels, the budget impact of cost of living increases, and possible incentive changes. The Board asked that an analysis of total compensation cost be provided at future meetings or at the budget sessions. No action was taken.

d. Austin Fire Department Dispatch Agreement – Chief Elliott reviewed a new AFD Dispatch Agreement and the District's attorney's comments with the Board. A motion was made to approve the new agreement (M – TD, 2nd – SW, V – Unanimous).

e. Set Dates for Budget Sessions – Chief Elliott provided possible dates for budget sessions with the Board. The Board agreed to meet on August. 8th and 9th (if needed) at WFD Headquarters, 6:30 p.m. (Start time may vary depending on the availability of the Commissioners).

f. Invoices Over \$2,000 – Chief Elliott presented invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SW, 2nd – TD, V – Unanimous).

7. Fire Chief's Report - ME reviewed some calls of interest and statistics from the previous month with the Board.

a. Review Financial Report – ME reviewed the Financial Reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below)
– There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the Next Regular Meeting – Tuesday, July 26, 2016, 6:30 p.m. at 911 Westlake Dr, West Lake Hills, Texas 78746.
11. Adjournment – 8:13 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Tad Davis

Tad Davis, Secretary