

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, May 22, 2018, 6:30 p.m.
West Lake Hills Council Chambers
911 Westlake Dr.
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Kirt Kiester (KK)
Steve Hudson (SH)
Mikeal Love (ML)

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Justin Poag (JP)

Others Present:

Ben Williams (BW)
Lisa Litman (LL)

3. Review and Approve Minutes for the April 24, 2018 Regular Meeting – a motion was made to approve the minutes from the previous meeting (M - ML, 2nd – SH, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each. There were no citizens present who wished to speak to the Commissioners.
5. Report from the Firefighters' Association – Firefighter Ben Williams informed the Board he had contacted Austin PD and they are allowed to keep the current medical insurance after retirement. Rollingwood PD Officers do not receive medical insurance unless the city pays for it and he received no information from West Lake Hills PD. BW said the Bucket Brigade program has begun supporting the Ronald Macdonald House and crews have raised @ \$1,600 so far. Two other shifts will participate over the next few weeks.
6. The Board will consider and possibly take action on the following items:
- a. Review of Employee Salaries for FY 2018/19 – Chiefs Elliott and Wilson reviewed a proposal for a 3% cost of living increase for all employees. The Board wanted to see the percentage of payroll vs. the total budget and a history of increases over the last few years. The Board requested the item be placed on the next agenda. No action was taken.
 - b. Approval to Implement the Electronic Health Record (EHR) Software Program – Chief Elliott explained the issues with the current EMS record management software and the desire for ESD 9 to move the EHR software. A motion was made to approve the agreement substantially in the form presented to Commissioners and to authorize Chief Elliott or President Flathouse to sign the agreement when the final copy is available (M – SW, 2nd – KK, V – Unanimous).
 - c. Sale of Engine 901 – Chiefs Elliott and Wilson reported on an proposal by Williamson County ESD No. 5 to purchase Engine 901. The contract for the sale includes some loose equipment and hose. A motion was made to accept the proposal for \$298,400 and authorize Chief Elliott to execute the agreement (M – VF, 2nd – ML, V – Unanimous).
 - d. Asphalt Repair at the Fire Stations – Commissioners discussed the options for repairing asphalt at both fire stations. Chief Wilson reviewed the costs and proposals with the Board. A motion was made to approve applying seal coat at both fire stations (M – SW, 2nd – KK, V – Unanimous).
 - e. Invoices Over \$2,000 – Chief Wilson reviewed the invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M - SH, 2nd – ML, V – Unanimous).
7. Fire Chief's Report
- a. Operations Report – Chief Wilson reported on the calls of interest and statistics from the last month.
 - b. ESD CC Update – Chief Wilson reviewed the topics from the last ESDCC Meeting with the Board.

- c. Review Financial Reports – Chief Elliott reviewed the Financial Reports and Sales Tax income with the Board.
 - i. Sales Tax Report
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
9. Discuss and Consider action on matters discussed in Executive Session.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, June 26, 2018 at 911 Westlake Dr, 6:30 p.m.
11. Adjournment – 7:57 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Secretary