

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, November 27, 2018, 6:30 p.m.
911 Westlake Drive
West Lake Hills, Texas

1. Call to Order – 6:30 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Kirt Kiester (KK)
Mikael Love
Steve Hudson
Steve Wilson

Officers Present:

Mike Elliott (ME)
David Wilson (DW)
Heath Nobles(HN)

Others Present:

Lisa Litman (LL)
Jaysen Maurice (JM)
Scott Elkins(SE)

3. Review and Approve Minutes for the October 23rd Regular Meeting – A motion was made to approve the minutes from the previous meeting (M – ML, 2nd – SH, V – Unanimous).
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each.
There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Association – Firefighters Scott Elkins reported that the Association sponsored a successful blood drive earlier this month. VF suggested that notification to the Westlake Picayune would be in order if there were more blood drives in the future. SE informed the Board that Officer Elections would be coming up over the next month.
6. The Board will consider and possibly take action on the following Items:
 - a. Review Medical Insurance – Jaysen Maurice, Benefit Partners presented medical plan options for the Board to consider. After discussion on the details, a motion was made to renew the current plan with United Healthcare (M – ML, 2nd – SW, V – Unanimous).
 - b. Review an Emergency Repair at St. 902 – Chief Elliott reviewed the details on an emergency replacement of a hot water system at St. 902. A motion was made to approve the emergency expenditure of \$14,500 by Fox Service for the hot water system (M – SH, 2nd – ML, V – Unanimous).
 - c. Review a Proposal for a New Brush Truck – Chiefs Nobles and Wilson presented a proposal to replace a 2000 model brush truck including the performance, construction, mission and cost of several proposals. A motion was made to approve the Staff to enter into a contract for the proposed brush truck from Skeeter Brush Trucks for an estimated \$216,000 of which would be paid from reserves (M – ML, 2nd – SW, V – Unanimous).
 - d. Purchase of a Rapid Intervention Crew (RIC) Bag – Chief Wilson reviewed a proposal to purchase a new Rapid Intervention Crew Bag for downed firefighters that included adaptors for air bottles, mask, and bag with an air monitoring console. A motion was made to approve the expenditure (M – SW, 2nd – SH, V – Unanimous).
 - e. Invoices Over \$2,000 – Chief Wilson reviewed invoices over \$2,000 with the Board. A motion was made to approve the expenditures (M – SH, 2nd – SW, V – Unanimous).
 - i. Update the Exception List for Paying Invoices Over \$2,000 – Chief Wilson proposed an updated Exception List allowing the Staff to pay the listed expenditures when they are due. A vote was taken to approve the resolution (Yes – 5, No – 0).
7. Fire Chief's Report
 - a. Operations Report – Chief Wilson reviewed the incidents of interest and call statistics with the Board.
 - b. ESD CC Update – VF and DW attended the last ESDCC Meeting that included discussion on proposed property tax reform, First Responder Organization agreements and ESD Reports to the County Court in January.

c. Financial Reports – DW reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below). There was no Executive Session.
9. Discuss and Consider action on matters discussed in Executive Session – N/A.
10. Set Date and Time of the next ESD No. 9 Meeting - Tuesday, December 18, 2018 at 911 Westlake Dr, 6:30 p.m.
11. Adjournment – 7:45 p.m.

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Secretary