

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, December 15, 2020, 6:30 p.m.

Due to the state of emergency and/or local disaster caused by the COVID-19 Pandemic, the Board of Commissioners of Travis County Emergency Services District No. 9 will hold its meeting at 1301 S. Capital of Texas Hwy, Building B, Suite 123, West Lake Hills, Texas, 78746 and via telephone/video conference. The public may participate in the meeting via the internet from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/84522321960?pwd=UVZzdWhnMG9YaWU5TmU4SkxKeEkxUT09>

You can also dial in using your phone.

United States: +1 346 248 7799

Meeting ID: 845 2232 1960

Password: 889578

1. Call to Order. – 6:35 p.m.
2. Roll Call and Certification of Quorum.

Commissioners

Virgil Flathouse (VF)
Kirt Kiester (KK)
Steve Hudson (SH)

Officers:

David Wilson (DW)

Others:

Scott Elkins (SE)
Jaime Galbreath (JG)
James Medack (JM)
Van Carter (VC)
Ryan Bennett (RB)
Pam Wilson (PW)
Heath Nobles (HN)

3. Review and Approve Minutes for the November 24, 2020 Regular Meeting. – A motion was made to approve the November 24, 2020 Regular Meeting Minutes as presented (M-SH, 2nd – KK, V-Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless whether included on this agenda, must sign up with the Fire Chief or his designee at esd9comments@gmail.com prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
 - There were no citizens present who wished to address the Board and no online submittals were received.
5. Report from the Firefighters' Union – Firefighter Scott Elkins reported that staffing has been a little rough these past couple of weeks. They have had several FF's out for multiple different reasons such as (Work Comp, Family, and Covid-19). However, Scott wanted to commend the department for all stepping up and covering everyone else shifts. It really shows that this team is committed to both the department and the community. Jen Askew would like to set up a scholarship for firefighters in need. Scott and Chief Wilson are working on setting something up. More information to come.
6. The Board will consider and possibly take action on the following Items:
 - a. Annual Audit, Fiscal Year 2019/2020 – James Medack, Medack & Oltmann, LLP presented the annual audit report and clarified in detail any questions the commissioners had. – A motion was made to approve. (M – SH, 2nd – KK, V- Unanimous)
 - b. Updated Deposit Agreement with Frost Bank – Van Carter and Ryan Bennett – Public Funds, Frost Bank presented the new Deposit Agreement and explained in detail the reasoning for increased fees. Chief Wilson & Pam Wilson have reviewed the contract and feel that even though the fees have increased a little, that Frost Bank is still the best banking option for the department especially given their 15 year relationship and their security guarantee. – A motion was made to approve the updated Deposit Agreement with Frost Bank. (M – SH, 2nd – KK, V- Unanimous)

- c. Invoices Over \$2,000 – Chief Wilson presented the invoices over \$2,000. - A motion was made to approve the invoices over \$2,000. (M – KK, 2nd – SH, V – Unanimous)

7. Fire Chief’s Report – Chief Wilson
 - a. Operations Report - Chief Wilson reviewed the events of interest during the month of November, updates on COVID-19 department operations, statistics from the previous month, donation from the Askew Family, and the donation from Danny Totah.

 - b. ESD CC Report and Update – There was no ESD CC meeting to report on.

 - c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
- There was no executive session.

9. Discuss and Consider action on matters discussed in Executive Session. – N/A

10. Set Date and Time of the next Regular ESD No. 9 Meeting. – The next regular meeting of the Commissioner will be held Tuesday, January 26, 2021 at 6:30 p.m.

11. Adjournment. 7:55 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary