

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Tax Rate Public Hearing and FOLLOWING Regular Meeting of the Board of Commissioners**  
**Tuesday, August 17, 2021, 6:00 p.m.**

Due to the state of emergency and/or local disaster caused by the COVID-19 Pandemic, the Board of Commissioners of Travis County Emergency Services District No. 9 will hold the public hearing and its regular monthly meeting at 1301 S. Capital of Texas Hwy, Building B, Suite 123, West Lake Hills, Texas, 78746 and via telephone/video conference. The public may participate in the public hearing and the meeting via the internet from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/85897269899?pwd=Rkoxa1lrQURGN2FYa3dsQmZzaithZz09>

You can also dial in using your phone.

United States: +1 346 248 7799

Meeting ID: 858 9726 9899

Passcode: 352111

**6:00 P.M. Public Hearing for a Tax Rate for Fiscal Year Beginning October 1, 2021**

1. Call to Order – 6:00 p.m.
2. Roll Call and Certification of Quorum.

**Commissioners:**

Virgil Flathouse  
Steve Hudson  
Kirt Kiester  
Debbie Kasper

**Officers:**

David Wilson

**Others:**

Jaime Galbreath

3. Public Hearing on a Proposed Tax Rate Increase:

- i. Open a Public Hearing on a FY2021/2022 Proposed Tax Rate of \$0.0807.  
(Debt Rate: \$0.0020 and Operations and Maintenance Rate: \$0.0787)
  - The Board opened a Public Hearing at 6:00 p.m. on a proposed tax rate for FY 2021/2022.
- ii. Consideration and possible action to adopt a tax rate.
  - Commissioner Flathouse - I move that the property tax rate be increased by the adoption of tax rate of \$0.0807 which is effectively a 4.23 percent increase in the tax rate.  
(M – DK, 2<sup>nd</sup> – SH, V – Unanimous)
- iii. Close a Public Hearing on a FY 2021/2022 Proposed Tax Rate.
  - The Board closed the Public Hearing at 6:30 p.m.

**6:30 P.M. Regular Monthly Meeting of the Board of Commissioners** As necessary, the meeting may start at a later time to commence immediately following the Public Hearing on the FY2021/2022 Proposed Tax Rate.

1. Call to Order – 6:30p.m.
2. Roll call and certification of quorum.

**Commissioners:**

Virgil Flathouse  
Steve Hudson  
Kirt Kiester  
Debbie Kasper

**Officers:**

David Wilson

**Others:**

Jaime Galbreath

3. Review and Approve Minutes for the July 27, 2021 Regular Meeting and the August 3, 2021 Budget Workshop. – A motion was made to approve the minutes from the July 27, 2021 Regular Meeting and the August 3, 2021 Budget Workshop. (M – SH, 2nd – DK, V – Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless whether included on this agenda, must sign up with the Fire Chief or his designee at [esd9comments@gmail.com](mailto:esd9comments@gmail.com) prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
  - There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Firefighter Scott Elkins was not in attendance. No Report.
6. The Board will consider and possibly take action on the following Items:
  - a. Engagement of a Real Estate Agent for Real Property Purchases for the District – Chief Wilson is looking for any recommendations from the Board on a Real Estate Agent to start looking for some property for a future station.
  - b. Update to Travis County ESD No. 9 Employee Manual Relating to Compliance with House Bill 2073 – Chief Wilson presented updates to the Travis County ESD No. 9 Employee Manual. Board to adopt the new policy relating to compliance with HB 2073 to be added to the Employee Manual. – A motion was made to adopt the new policy. (M – SH, 2<sup>nd</sup> – DK, V – Unanimous)
  - c. \*Update, discuss and/or take appropriate action on operational impacts and/or personnel matters related to the Coronavirus (COVID 19) Pandemic – Presented by Chief Wilson 5 personnel have been out due to COVID 19. Overtime will be high due to covering all those shifts. Most of those personnel are coming back to work now.
  - d. Approval of Invoices Over \$2,000 – Office Manager Jaime Galbreath presented the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures over \$2,000. (M – SH, 2nd – DK, V – Unanimous)
7. Fire Chief's Report – Presented by Chief Wilson
  - a. Operations Report – Chief Wilson reviewed the events of interest during July, updates on Strategic Planning Session, and statistics from the previous month.
    - i. Department COVID Update – Chief Wilson updated the Board on the continued planning, actions and response to the COVID19 pandemic.
  - b. ESD CC Report and Update - There was no ESD CC meeting to report on.
  - c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
8. Executive Session to discuss matters included on this agenda as authorized by Texas Government Code (see below).
  - There was no executive session.
9. Discuss and Consider action on matters discussed in Executive Session. – N/A
10. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner will be held Tuesday, September 28th, 2021 at 6:30 p.m.
11. Adjournment. 7:09 p.m.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

Steve Hudson, Secretary