

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, May 3, 2022, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:38
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Kirt Kiester (KK)
Debbie Kasper (DK)

Officers Present:

David Wilson (DW)
Trevor Davila (TD)

Other Present:

Jaime Galbreath (JG)
Trent McClain
Chase Whites
Kyle Smith

1. Review and Approve Minutes for the March 22, 2022, Public Hearing and Regular Meeting. – A motion was made to approve the minutes from the March 22, 2022 meeting. (M – SH, 2nd – DK, V – Unanimous)
3. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
 - There were no citizens present who wished to speak to the Board.
4. Presentations
 - a. Special Recognition of Personnel – Chief Wilson presented Recognition of Personnel, Westlake Fire Departments Promotional Process, and the new Organization Chart. Chief Wilson also wanted to recognize Chris Askew for the Month of May by allowing the FF to wear Maroon T-shirts this month in remembrance of Chris. His wife, Jen will be joining Chris's old crew for dinner on May 12th.
 - b. Report from the Firefighters' Union – Firefighter Scott Elkins was not present this evening.
5. The Board will consider and possibly take action on the following Items:
 - a. Discussion and Possible Action on Resolution 2022-03 Authorizing Adoption of Fees for Emergency Prevention Services – Chief Wilson presented Fire Marshal Chief Lacey's Proposed Adoption of Resolution Intended to Upgrade our Fee Schedule for Emergency Prevention Division Services. – A motion was made to approve Resolution # 2022-3 (M – KK, 2nd – SW, V – Unanimous)
 - b. Discussion and Possible Action on Updates to the Travis County ESD 9 Business Manual – Chief Wilson presented the Proposed Business Manual Changes to the board. – A motion was made to approve the changes to the Travis County ESD 9's Business Manual. (M – SH, 2nd – SW, V – Unanimous)
 - c. Discussion and Possible Action on Budget Amendments to Fiscal Year 2021-2022 Budget – Chief Wilson presented the FY 2021/22 Proposed Budget Revisions. – A motion was made to approve the Budget Amendments to the Fiscal Year 2021-2022 Budget. (M – KK, 2nd – SH, V – Unanimous)
 - d. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SH, 2nd – DK, V – Unanimous)
6. Fire Chief's Report – Chief Wilson
 - a. Operations Report - Chief Wilson reviewed the events of interest during March, updates on Strategic Planning Session, and statistics from the previous month.
 - b. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

7. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner's will be held Tuesday, May 24, 2022 at 6:30 p.m.
8. Adjournment. 7:35 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary