

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, May 24, 2022, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:32 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Kirt Kiester (KK)
Debbie Kasper (DK)

Officers Present:

David Wilson (DW)
Justin Poag (JP)
Curtis Vacek (CV)

Other Present:

Jaime Galbreath (JG)
Scott Elkins (SE)
Alex Coyne (AC)
Micah Fain (MF)
Logan Rupard (LR)

3. Review and Approve Minutes for the May 3, 2022, Public Hearing and Regular Meeting. – A motion was made to approve the minutes from the May 3, 2022 meeting. (M – SH, 2nd – DK, V – Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
 - There were no citizens present who wished to speak to the Board.
5. Presentations
 - a. Recognition of Personnel – Chief Wilson presented Recognition of Personnel.
 - b. Report from the Firefighters' Union – Firefighter Scott Elkins reported that the union is still working with Jen on the Benevolent Fund. Jen is working on some scholarships and the union is putting together a Golf Tournament for this fall. Scott also wanted to discuss salary adjustments for this next Fiscal Year. Scott stated that inflation has been extremely high this year and if we look at other Fire Departments in the area and see where they are at with salary increases, we will need to be more competitive in order to keep our fire fighters with the Westlake Fire Department. Scott shared some information from our neighboring departments and what they are paying their Fire Fighters after this past year's increase. He also discussed rent and mortgages going up as well as fuel and food.
 - c. Proposed Salary Adjustments for the Fiscal Year 2022-2023 Budget – Chief Wilson presented the proposed employee salary adjustments.
6. The Board will consider and possibly take action on the following Items:
 - a. Discussion and Possible Action on Resolution 2022-04 to Amend and Reinstate the Travis County Emergency Service District No. 9 401(a) Plan – Chief Wilson presented Resolution 2022-04 to Amend and Reinstate the 401(a) Plan. The IRS requires this document to be updated and plan reinstated every 8-10 years. – A motion was made to approve Resolution 2022-04 (M – SH, 2nd – SW, V – Unanimous)
 - b. Discussion and Possible Action to Authorize Negotiation and Execution of a License Agreement with Travis County Water Control and Improvement District No. 10 – Chief Wilson presented the License Agreement with Water District 10 and asked for authorization to negotiate and execute the agreement if things were to move forward. – A motion was made to authorize Chief Wilson to negotiate and execute the License Agreement. (M – SW, 2nd SH, V- Unanimous)
 - c. Authorization to Purchase Motorola Portable Radios for Firefighter Communications. – Chief Wilson presented Motorola Portable Radios for Firefighter Communication. – A motion was made to authorize the purchase of the

Motorola Portable Radios (M – SH, 2nd – SW, V – Unanimous)

- d. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SH, 2nd – SW, V – Unanimous)
 - e. Fire Chief's Report – Chief Wilson
 - f. Operations Report - Chief Wilson reviewed the events of interest during April, updates on Strategic Planning Session, and statistics from the previous month.
 - g. ESD CC Update – Chief Wilson had one update regarding the Presentation Meeting on June 7th.
 - h. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
7. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner's will be held Tuesday, June 28, 2022 at 6:30 p.m.
8. Adjournment. 7:45 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary