

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, June 28, 2022, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order 6:32 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Steve Wilson (SW)
Steve Hudson (SH)
Debbie Kasper (DK)

Officers Present:

David Wilson (DW)
Walter Groman (WG)

Other Present:

Jaime Galbreath (JG)
Scott Elkins (SE)
James Medack (JM)
Pam Wilson (PW)
Michael Joseph (MJ)
Ben Williams (BW)
Carson Conklin (CC)

3. Review and Approve Minutes for the May 24, 2022, Regular Meeting.

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Presentations

a. Recognition of Personnel – Chief Wilson introduced Michael Joseph, one of our new hires, to the Board of Commissioners

b. Report from the Firefighters' Union – Firefighter Scott Elkins once again wanted to reiterate this year's inflation in rent, food, fuel, etc. He also wanted to review the comparison to other neighboring Fire Department who increased salaries by 12% - 14%. He asked the Board to please consider raising the starting Fire Fighter Base Pay in order to retain the great employees that we currently have as well as attracting new hires in the future.

c. Proposed Salary Adjustments for the Fiscal Year 2022-2023 Budget – Chief Wilson presented the New proposed employee salary adjustments.

6. The Board will consider and possibly take action on the following Items:

a. Semi-Annual Audit – James Medack, Medack & Oltmann, LLP reviewed the Semi-Annual Audit results and findings.

b. Discussion and Possible Action on Resolution 2022-05 to state the Travis County Emergency Service District No. 9 Retirement Plan Contributions for the District's 401(a) Plan for 2021 – Chief Wilson explained that he still hasn't received the Resolution and stated that this item will need to be tabled until it's been received.

c. Discussion and Possible Action to Authorize Chief Wilson to Terminate a License Agreement with Transfiguration Greek Orthodox Church – Chief Wilson proposed that the Board consider authorizing Chief Wilson to terminate the existing License Agreement with Transfiguration Greek Orthodox Church once Station 903 Arrives. – A motion was made to Authorize Chief Wilson to Terminate License Agreement (M – SW, 2nd SH, V – Unanimous)

d. Discussion and Possible Action to Authorize Chief Wilson to Negotiate and Execute a License Agreement with Transfiguration Greek Orthodox relating to Staff Parking for Station 903 – Chief Wilson also proposed that the Board considers authorizing Chief Wilson to Negotiate and Execute a new License Agreement with the Transfiguration Greek Orthodox Church regarding staff parking for Station 903. – A motion was made to authorize

Chief Wilson to Negotiate and Execute a new Agreement. (M – SW, 2nd SH, V – Unanimous)

- e. Tax and Budget Planning Calendar for Fiscal Year 2022/2023 – Commissioners reviewed calendar. Commissioner Kasper will not be able to attend 1st day of Budget Session.
 - f. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SW, 2nd – SH, V – Unanimous)
7. Announcement of Community Relations Events – Chief Wilson presented Announcements of Community Relations Events.
 8. Fire Chief's Report – Chief Wilson
 - a. Operations Report - Chief Wilson reviewed the events of interest during June, updates on Strategic Planning Session, and statistics from the previous month.
 - b. ESD CC - Status of ESD Report to County Commissioners – Chief Wilson wanted to highlight pages 34-36 Stats of the "Presentation to the Travis County Commissioners Court" Dated June 7th, 2022
 - c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
 9. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner's will be held Tuesday, July 26, 2022 at 6:30 p.m.
 10. Adjournment 7:29 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary