

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, January 25, 2022, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

**The public may participate in the meeting via the internet from your computer, tablet or smartphone.**

**<https://us02web.zoom.us/j/85744288961?pwd=RXE2b2JQcjlJSk3JmVXltb2M3eDdPZz09>**

**You can also dial in using your phone.**

**United States: +1 (346) 248-7799**

**Meeting ID: 857 4428 8961**

**Password: 939503**

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1. Call to Order. 6:30 p.m.

2. Roll Call and Certification of Quorum.

**Commissioners Present:**

Virgil Flathouse (VF)  
Steve Wilson (SW)  
Steve Hudson (SH)  
Kirt Kiester (KK)  
Debbie Kasper (DK)

**Officers Present:**

David Wilson (DW)  
Justin Poag (JP)

**Other Present:**

Jaime Galbreath (JG)

3. Review and Approve Minutes for the December 21, 2021, Regular Meeting. – A motion was made to approve the minutes from the December 21, 2021 meeting. (M – SH, 2<sup>nd</sup> – KK, V – Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
- There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Firefighter Scott Elkins
- There was no one present from the Firefighters' Union to Report.
6. Oath of Office and Statement of an Appointed Official for Reappointed Commissioners – Chief Wilson presented the Oath of Office and Statement of an Appointed Official for Reappointment to Commissioner Virgil Flathouse and Steve Wilson and both Commissioners signed the Oath.
7. The Board will consider and possibly take action on the following Items:
- a. Election of Board Officers for Calendar Year 2022 – Chief Wilson reviewed the Election of Board Officers for Calendar Year 2022. – A motion was made to keep all commissioners positions the same (M -SW, 2<sup>nd</sup> – SH, V – Unanimous)
  - b. Discussion and Possible Action Authorizing Chief Wilson to Negotiate and Execute an Agreement with Water District 10 for a Temporary Fire Station Location. – Chief Wilson discussed where things were at regarding the Agreement with Water District 10. The commissioners decided to table this item until the agreement is finalized.
  - c. Discussion and Possible Action Related to the Housing of Squad 903 Firefighters in 2022 – Chief Wilson presented the estimated figures for the Housing of Squad 903. – A motion was made to authorize Chief Wilson to move forward with the purchase of the mobile home (M – SW, 2<sup>nd</sup> - KK, V – Unanimous)

- d. Discussion and Possible Action Authorizing Chief Wilson to Negotiate the Sale of Battalion 902, a 2010 Chevrolet Suburban. – Chief Wilson presented an interested party, the value, and recommendation of the sale price for Battalion 902. – A motion was made to authorize Chief Wilson to negotiate and execute the sale of Battalion 902. (M – SH, 2<sup>nd</sup> – SW, V – Unanimous)
  - e. Resolution 2022-1, Committed Fund Balance – Chief Wilson presented Resolution 2022-1 Committed Funds Balance – A motion was made to approve Resolution 2022-1 (M- SH, 2<sup>nd</sup> – SW, V – Unanimous)
  - f. Resolution 2022-2, Updating Invoice Exceptions List for Bills over \$2,000 - Chief Wilson presented Resolution 2022-2 Bills over \$2,000 – A motion was made to approve Resolution 2022-2 (M- SH, 2<sup>nd</sup> – SW, V – Unanimous)
  - g. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SH, 2<sup>nd</sup> – SW, V – Unanimous)
8. Fire Chief's Report – Chief Wilson
    - a. Operations Report - Chief Wilson reviewed the events of interest during December, updates on Strategic Planning Session, and statistics from the previous month.
    - b. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
    - c. Safe-D Annual Conference – Chief Wilson reminded the commissioners of the upcoming Safe-D Annual Conference.
  9. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner will be held Tuesday, February 22, 2022 at 6:30 p.m.
  10. Adjournment. 7:25 p.m.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

Steve Hudson, Secretary