

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, July 26, 2022, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

1. Call to Order. 6:30

2. Roll Call and Certification of Quorum.

**Commissioners Present:**

Virgil Flathouse (VF)  
Steve Wilson (SW)  
Steve Hudson (SH)  
Debbie Kasper (DK)  
Kirt Kiester (KK)

**Officers Present:**

David Wilson (DW)  
Heath Nobles (HN)

**Other Present:**

Jaime Galbreath (JG)  
Trevor Davila (TD)

3. Review and Approve Minutes for the June 28, 2022, Regular Meeting. – A motion was made to approve the minutes from the June 28, 2022 meeting. (M – SH, 2<sup>nd</sup> – DK, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Presentations

a. Report from the Firefighters' Union – Firefighter Trevor Davila had nothing to report at this time.

b. Executive Summary of the Fiscal Year 2022-2023 Budget – Chief Wilson presented the Proposed Budget Summary for Fiscal Year 2022-2023 to the Board for review before next weeks Budget Workshop.

6. The Board will consider and possibly take action on the following Items:

a. Discussion and Possible Action on Resolution 2022-05 to state the Travis County Emergency Service District No. 9 Retirement Plan Contributions for the District's 401(a) Plan for 2021– Chief Wilson explained that he hasn't received the Resolution and stated that this item will need to be tabled until it's been received.

b. Discussion and Possible Action on the Emergency Repair of the Fire Alarm System at Fire Station 902 – Chief Wilson presented the quote received from Johnson Controls for the replacement of Station 902's Fire Alarm System. – A motion was made to move forward with the emergency repair of the Fire Alarm at Fire Station 902. (M – SH, 2<sup>nd</sup> – KK, V – Unanimous)

c. Discussion and Possible Action to Sell Excess Equipment – Chief Wilson presented the state of which the departments technical rescue trailer is in as well as the lack of recent use. Chief Wilson suggested that it may be a good time to sell the Technical Rescue Trailer. – A motion was made to Sell Excess Equipment. (M – KK, 2<sup>nd</sup> – DK, V – Unanimous)

d. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SW, 2<sup>nd</sup> – SH, V – Unanimous)

7. Fire Chief's Report – Chief Wilson

a. Operations Report - Chief Wilson reviewed the events of interest during the month of June, updates on Strategic Planning Session, and statistics from the previous month.

b. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Set Date and Time of future ESD No. 9 Meetings, Budget Workshop, and Tax Rate Public Hearing. – The next

meetings of the district will be held: Special Meeting – Budget Workshop – August 2, 2022 at 6:00 p.m. A Tax Rate Public Hearing, if needed, will be scheduled for August 16, 2022 at 6:30 p.m. and the next regular meeting of the Commissioner’s will be held Tuesday, August 16, 2022 at 6:45 p.m.

9. Adjournment. 7:10 p.m.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

Steve Hudson, Secretary