

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, November 22, 2022, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

1. Call to Order: 6:30 p.m.

2. Roll Call and Certification of Quorum.

**Commissioners Present:**

Virgil Flathouse (VF)  
Debbie Kasper (DK)  
Steve Hudson (SH)  
Kirt Kiester (KK)

**Officers Present:**

David Wilson (DW)  
Heath Nobles (HN)

**Other Present:**

Jaime Galbreath (JG)

3. Review and Approve Minutes for the October 25, 2022 Regular Meeting. - A motion was made to approve the minutes from the September 20, 2022 Regular Meeting. (M – SH, 2<sup>nd</sup> – DK, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Presentations

a. Report from the Firefighters' Union – Firefighter Scott Elkins – No Firefighters' Union Report

b. Personnel Recognition – Chief Wilson presented Personnel Recognition and Promotions for 2022.

c. Presentation of Fire Station 903 Site Exploration – Chief Wilson presented Site Exploration for Station 903.

6. The Board will consider and possibly take action on the following Items:

a. Discussion and Possible Action for Real Estate Services for the District's Search of Property for Fire Station 903 - Chief Wilson presented a Real Estate Service Contract with Stanberry Commercial to continue with the search for Fire Station 903 Property. – There was no action taken on the Real Estate Service Contract this evening.

b. Discussion and Possible Action Regarding Updates to the District's Holiday Schedule – Chief Wilson presented updates to the District Holiday Schedule. – A motion was made to approve the updates to the districts Holiday Schedule to include the New National Holiday. (M – VF, 2<sup>nd</sup> – DK, V – Unanimous)

c. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SH, 2<sup>nd</sup> – KK, V – Unanimous)

d.

7. Fire Chief's Report

a. Operations Report and District Updates - Chief Wilson reviewed the events of interest during the month of October, updates on Strategic Planning Session, and Statistics from the previous month.

b. ESD CC Report and Update – Chief Wilson updated the commissioners – There was a lot of discussion on the Fire Code. The ESD Fire Chief's in Travis County that have adopted a Fire Code which includes (ESD's 2, 6, 9, 11, and 12) decided to send a letter to Judge Brown and all County Commissioners regarding statements made to the County Commissioners in open court.

c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Notification of Special Events – Chief Wilson presented upcoming activities of interest.
9. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner’s will be held Tuesday, December 20, 2022 at 6:30 p.m.
10. Adjournment. 7:34 p.m.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*Steve Hudson*

Steve Hudson, Secretary