

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, December 20, 2022, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:32 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Debbie Kasper (DK)
Steve Hudson (SH)
Steve Wilson (SW)
Kirt Kiester (KK)

Officers Present:

David Wilson (DW)

Other Present:

Jaime Galbreath (JG)
James Medack (JM)

3. Review and Approve Minutes for the November 22, 2022 Regular Meeting. - A motion was made to approve the minutes from the November 22, 2022 Regular Meeting. (M – SH, 2nd – SW, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present who wished to speak to the Board.

5. Presentations

a. Report from the Firefighters' Union – Firefighter Scott Elkins – No Firefighters' Union Report

b. Semi-Annual Internal Audit – James Medack, Medack and Oltmann, LLP presented the results of the departments Semi-Annual Internal Audit. James answered any questions the Commissioners had for him.

6. The Board will consider and possibly take action on the following Items:

a. Discussion and Possible Action on the Semi-Annual Internal Audit – Commissioners – No Action was taken.

b. Consider 2023 Board Meeting Dates and Topics – Commissioners reviewed 2023 Board Meeting Dates and Topics. – No action taken.

c. Discussion and Possible Action Related to the Purchase of a Bunker Gear Washer and Dryer – Chief Wilson presented specs and pricing for a Bunker Gear Washer and Dryer. – A motion was made to approve the purchase of a Bunker Gear Washer and Dryer. (M – SH, 2nd – SW, V – Unanimous)

d. Discussion and Possible Action on Amending the District's Retirement Plan – Chief Wilson presented the proposed amendments of the District's Retirement Plan. – A motion was made to approve Amending the District's Retirement Plan. (M – SH, 2nd – SW, V – Unanimous)

e. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SW, 2nd – SH, V – Unanimous)

7. Fire Chief's Report – Chief Wilson reviewed the events of interest during the month of November, updates on Strategic Planning Session, and statistics from the previous month.

a. Operations Report and District Updates

b. ESD CC Report and Update

c. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

8. Set Date and Time of future ESD No. 9 Meetings. The next regular meeting of the Commissioner's will be held Tuesday, January 24, 2023 at 6:30 p.m.
9. Adjournment. 7:25 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary