

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, January 24, 2023, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Debbie Kasper (DK)
Steve Hudson (SH)
Steve Wilson (SW)

Officers Present:

David Wilson (DW)

Other Present:

Scott Elkins (SE)
James Medack (JM)
Pam Wilson (PW)

3. Review and Approve Minutes for the December 20, 2022, Regular Meeting. - A motion was made to approve the minutes from the December 20, 2022, Regular Meeting. (M – SH, 2nd – SW, V – Unanimous)
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
- There were no citizens present who wished to speak to the Board.
5. Report from the Firefighters' Union – Firefighter Scott Elkins presented activities of the firefighters union including discussion on the banquet, benevolent fund, and firefighting recruiting activities.
6. Oath of Office and Statement of an Appointed Official for Reappointed Commissioners – Chief Wilson completed the oath of office and statement of an appointment official for reappointed commissioners, Commissioners Hudson and Kasper.
7. The Board will consider and possibly take action on the following Items:
- a. Election of Board Officers for Calendar Year 2023 – A motion was made to continue with the same officer roles for the board, which includes:
 - i. President – Commissioner Virgil Flathouse
 - ii. Vice President – Commissioner Steve Wilson
 - iii. Secretary – Commissioner Steve Hudson
 - iv. Treasurer – Commissioner Kirt Kiester
 - v. Assistant Treasurer – Commissioner Debbie KasperMotion – SW, 2nd – SH, V – Unanimous.
 - b. Annual Audit, Fiscal Year 2021/2022 – James Medack, Medack & Oltmann, LLP presented the annual audit for fiscal year 2021-2022. A motion was made to accept the audit (M - SH, 2nd – SW, V – Unanimous)
 - c. Resolution 2023-1, Related to the District's Committed Fund Balance – Chief Wilson presented a summary of Resolution 2023-1 and reviewed each fund balance with the Board. A motion was made to approve Resolution 2023-1 (M - SH, 2nd – SW, V – Unanimous)
 - d. Resolution 2023-2, Related to Updating Invoice Exceptions List for Bills over \$2,000 - Chief Wilson presented a summary of Resolution 2023-2 and reviewed the changes to the exception list. A motion was made to approve Resolution 2023-2 (M - SW, 2nd – SH, V – Unanimous)
 - e. Discussion and Possible Action to Approve an Interlocal Agreement for Fleet Maintenance Services with Travis County ESD 5, 6, 9, and 14. – Chief Wilson reviewed an Interlocal Agreement for Fleet Service with the Board. A

motion was made to authorize Chief Wilson to execute the Agreement as presented. – (M – SH, 2nd – SW, V – Unanimous)

- f. Discussion and Possible Action to Approve a Memorandum of Agreement with Austin Community College District Continuing Education Division for Higher Education Services – Chief Wilson presented an updated Agreement with Austin Community College for higher education services. A motion was made to authorize Chief Wilson to execute the Agreement as presented. – (M – SH, 2nd – SW, V – Unanimous)
 - g. Invoices Over \$2,000 – Chief Wilson reviewed the invoices over \$2,000 with the Board. – A motion was made to approve the expenditures. (M – SW, 2nd – SH, V – Unanimous)
8. Fire Chief's Report – Chief Wilson reviewed the events of interest during the month of December, provided updates on District activities, and statistics from the previous month.
- a. Operations Report – Chief Wilson presented statistics for the month of December.
 - b. Legislative Update – Chief Wilson updated the Board on bills that are under development or filed that may have an impact on ESD operations.
 - c. ESD CC Update – Chief Wilson updated the Board on the previous ESD CC Meeting.
 - d. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
 - e. Safe-D Annual Conference – No report
9. Set Date and Time of future ESD No. 9 Meetings. - The next regular meeting of the Commissioner's will be held Tuesday, February 28, 2023 at 6:30 p.m.
10. Adjournment. – 7:44 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary