

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, March 28, 2023, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:30 P.M.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Debbie Kasper (DK)
Steve Hudson (SH)
Steve Wilson (SW)
Kirt Kiester (KK)

Officers Present:

David Wilson (DW)
David Gilliland (DG)
Trevor Davila (TD)

Other Present:

Jaime Galbreath (JG)
Kyle Smith (KS)
Adam Philips (AP)
Chris Hinojosa (CH)

3. Review and Approve Minutes for the February 28, 2023, Regular Meeting. - A motion was made to approve the minutes from the February 28, 2023, Regular Meeting. (M – KK, 2nd – SW, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
- There were no citizens present who wished to speak to the Board.

5. Presentations:

a. Report from the Firefighters' Union – Firefighter Trevor Davila – Nothing new to report to the Board this month.

6. The Board will consider and possibly take action on the following Items:

a. Discussion and Possible Action to Update the District's Frost Bank Checking Account and Associated Signature Cards – Chief Wilson Presented District Bank Account Options regarding fraudulent activities and how to proceed. - The board has decided to move forward with Positive Pay. No Board Action is Required.

b. Discussion and Possible Action to Update the District's TexPool Account and Associated Signature Cards – Chief Wilson Presented District Bank Account Options regarding fraudulent activities and how to proceed. - The board has decided to move forward with Positive Pay. No Board Action is Required.

c. Discussion and Possible Action on an Interlocal Cooperation Agreement Between Travis County and Travis County Emergency Service Districts Related to Fire Prevention Activities – Chief Wilson presented the Interlocal Cooperation Agreement Between Travis County and Travis County Emergency Service Districts Related to Fire Prevention Activities. – A motion was made to approve the Interlocal Cooperation Agreement. (M – SH, 2nd – SW, V – Unanimous)

d. Receive Updates and Possibly Take Action on Real Property Related to Fire Station 903 and City of Rollingwood Joint Facility* – Chief Wilson Presented Real Property Related to Fire Stations and Facilities. – The Board will discuss this further in an Executive Session later in the meeting. – No Action at this time.

e. Discuss and Possible Take Action to Authorize the Negotiation and Execution of a Feasibility Study for Fire Station 903 – Chief Wilson presented Architecture Firm for Feasibility Study for Station 903. – A motion was made to Authorize Chief Wilson to Negotiate & Execute Feasibility Study. (M – SH, 2nd – KK, V – Unanimous)

f. Invoices Over \$2,000 – Office Manager Jaime Galbreath reviewed invoices over \$2,000 with the Board. – A

motion was made to approve the expenditure. (M – SH, 2nd – SW, V – Unanimous)

7. Executive Session (No public discussion on these items) – The Board entered the Executive Session at 7:12 pm and reconvened the Regular Board Meeting at 7:40 pm

The Travis County Emergency Service District No. 9 Board of Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matters posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during the Executive Session.

- a. Tex Govt. Code Section §551.072 (Deliberations About Real Property) – The Board entered the Executive Session at 7:28 pm and reconvened the Regular Board Meeting at 8:00 pm. – No Action to be taken.
8. Fire Chief's Report – Chief Wilson reviewed the events of interest during the month of December, provided updates on District activities, and statistics from the previous month.
 - a. Operations Report – Chief Wilson presented statistics for the month of February.
 - b. Legislative Update – Still monitoring all House Bills. Watching and Staying Updated. No updates yet.
 - c. ESD CC – No ESD CC Report
 - d. Financial Reports – Chief Wilson reviewed the financial reports with the Board.
9. Set Date and Time of future ESD No. 9 Meetings. - The next regular meeting of the Commissioner's will be held Tuesday, April 25, 2023, at 6:30 p.m.
10. Adjournment. 7:42 P.M.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary