

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, April 25, 2023, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:30 P.M.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Debbie Kasper (DK)
Steve Hudson (SH)
Steve Wilson (SW)
Kirt Kiester (KK)

Officers Present:

Chief Wilson (DW)
Chief Poag (JP)

Other Present:

Jaime Galbreath (JG)
Wes Sanders (WS)
Micah Fain (MF)
Curtis Vacek (CV)
Austyn Smith (AS)

3. Review and Approve Minutes for the February 28, 2023, Regular Meeting. - A motion was made to approve the minutes from the February 28, 2023, Regular Meeting. (M – SH, 2nd – DK, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
- There were no citizens present who wished to speak to the Board.

5. Presentations:

a. Report from the Firefighters' Union – Firefighter Scott Elkins – No Firefighters' Union Report.

b. Report on the District's Quarterly Financial Statement – Chief Wilson presented District's Quarterly Financial Statement with the Board. – No Action Taken.

6. The Board will consider and possibly take action on the following Items:

a. Receive Updates and Possibly Take Action on Real Property Related to Fire Station 903 and City of Rollingwood Joint Facility* – Chief Wilson presented updates on Real Property for Rollingwood as well as updated the board on Real Property for station 903. – No action taken at this time.

b. Discuss and Possibly Take Action on a Diesel Exhaust Direct Capture System Upgrade and Install at Fire Station 901 – Chief Wilson presented Diesel Exhaust Direct Capture System replacement. Not in the current budget, however, there are funds elsewhere that we could do a budget amendment on. – A motion was made to move forward with the replacement of the Diesel Exhaust Direct Capture System (M – SH, 2nd – KK, V – Unanimous)

c. Discuss and Possibly Take Action on Driveway Repairs at Fire Station 902 – Chief Wilson presented 3 quotes for the Driveway Repairs at Fire Station 902. Chief Wilson is recommending RDC Paving for coming it at the lowest bid and feels the recommended scope of work makes the most sense for what needs to be done. – A motion was made to go with Chief Wilson recommendation to move forward with RDC Paving (M – SH, 2nd – SW, V – Unanimous).

d. Discuss and Possibly Take Action on a Maintenance and Service Agreement with FarrWest Environmental Supply, Inc. – Chief Wilson presented a Maintenance and Service Agreement with FarrWest Environmental Supply, Inc. – A motion was made to approve the Maintenance and Service Agreement. (M – SH, 2nd – SW, V – Unanimous).

- e. Discuss and Possibly Take Action on Amendment 1 to the Fiscal Year 2022-2023 Annual Budget – Chief Wilson presented Amendment 1 to the Fiscal Year 2022-2023 Annual Budget. – A motion was made to approve the Amendment. (M – SH, 2nd – SW, V – Unanimous).
- f. Invoices Over \$2,000 - Office Manager Jaime Galbreath reviewed invoices over \$2,000 with the Board. – A motion was made to approve the expenditure. (M – SH, 2nd – SW, V – Unanimous)

7. Executive Session (No public discussion on these items)

The Travis County Emergency Service District No. 9 Board of Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matters posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- a. Tex Govt. Code Section §551.072 (Deliberations About Real Property) - *There was no Executive Session needed at this time.*
8. Fire Chief's Report – Chief Wilson reviewed the events of interest during the month of December, provided updates on District activities, and statistics from the previous month.
- a. Operations Report– Chief Wilson presented statistics for the month of March.
 - b. Legislative Update - Still monitoring all House Bills. Watching and Staying Updated on HB 1775 & HB 3053 mainly due to the fact that these are the two that would affect our department.
 - c. Financial Reports - Chief Wilson reviewed the financial reports with the Board.
9. Set Date and Time of future ESD No. 9 Meetings. - The next regular meeting of the Commissioner's will be held Tuesday, May 23, 2023, at 6:30 p.m.

10. Adjournment. 7:36 P.M.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary