

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Agenda for a Regular Meeting of the Board of Commissioners**  
**Tuesday, September 26, 2023, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

1. Call to Order.
2. Roll Call and Certification of Quorum.
3. Review and Approve Minutes for the August 15, 2023, Public Hearing, August 15, 2023, Regular Meeting, and September 11, 2023, Special Meeting.
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
5. Presentations:
  - a. Report from the Firefighters' Union – Firefighter Scott Elkins
  - b. Recognition of Employees – Chief Wilson
6. The Board will consider and possibly take action on the following Items:
  - a. Discuss and Possibly Take Action on Approval of Resolution 2023-06, Committing and Assigning Fund Balance – Chief Wilson
  - b. Discuss and Possibly Take Action on the Purchase of a Support Vehicle – Chief Wilson
  - c. Discuss and Possibly Take Action on the District's Part-Time Pay Rates for Fiscal Year 2023-24 – Chief Wilson
  - d. Discuss and Possibly Take Action on Updates to the Travis County ESD 9 Employee Manual – Chief Wilson
  - e. Discuss and Possibly Take Action on the District's Strategic Plan for 2024-2029 – Chief Wilson
  - f. Discuss and Possibly Take Action relating to House Bill 3053 Enacted by the Texas Legislature – Chief Wilson
  - g. Discuss and Consider Action Regarding Real Property for Fire Station 903 – Chief Wilson
  - h. Invoices Over \$2,000 – Office Manager Jaime Galbreath
7. Executive Session, if needed

*The Travis County Emergency Service District No. 9 Board of Commissioners may consider the following items in Executive Session. The Commissioners may also consider any other matters posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during the Executive Session.*

- a. Tex Govt. Code Section §551.071 (Consultation with Attorney)
- b. Tex Govt. Code Section §551.072 (Deliberations About Real Property)

8. Fire Chief's Report – Chief Wilson
  - a. Operations Report
    - i. Hiring Process
    - ii. Promotion Process
  - b. Financial Reports
9. Set Date and Time of future ESD No. 9 Meetings.
10. Adjournment.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*David Wilson*

David Wilson, Fire Chief