

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, September 26, 2023, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:40 p.m.
2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Kirt Kiester (KK)

Officers Present:

David Wilson (DW)

Other Present:

Jaime Galbreath (JG)
Seth Bonnacarrere (SB)
Ryan Vacek (RV)

3. Review and Approve Minutes for the August 15, 2023, Public Hearing, August 15, 2023, Regular Meeting, and September 11, 2023, Special Meeting. - A motion was made to approve both of the minutes from the August 15, 2023, Public Hearing Meeting and the August 15, 2023, Regular Meeting. (M – SH, 2nd – KK, V – Unanimous), and the September 11, 2023, Special Meeting.
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
 - There were no citizens present who wished to speak to the Board.
5. Presentations:
 - a. Report from the Firefighters' Union – Firefighter Scott Elkins – No Firefighters' Union Report
 - b. Recognition of Employees – Chief Wilson wanted to take a moment to present to the Board Recognition of an employee, Ricardo Leon for his outstanding service with TEEX (Texas A&M Engineering Extension Service and for the wonderful job that he has done representing the Westlake Fire Department.
6. The Board will consider and possibly take action on the following Items:
 - a. Discuss and Possibly Take Action on Approval of Resolution 2023-06, Committing and Assigning Fund Balance – Chief Wilson presented Resolution 2023-06 Committing and Assigning Fund Balance. – A motion was made to approve Resolution 2023-06. (A – SH, 2nd – KK, V – Unanimous)
 - b. Discuss and Possibly Take Action on the Purchase of a Support Vehicle – Chief Wilson presented the need to replace Support Vehicle 901 along with the quote to purchase the new Support Vehicle. – A motion was made to approve Resolution the purchase of a new support vehicle. (A – SH, 2nd – KK, V – Unanimous)
 - c. Discuss and Possibly Take Action on Updates to the Travis County ESD 9 Employee Manual – Chief Wilson presented Updates to the Employee Manual.
 - o The Board would like to hold this topic until the next meeting when the other commissioners have returned.
 - d. Discuss and Possibly Take Action on the District's Part-Time Pay Rates for Fiscal Year 2023-24 – Chief Wilson presented the District's Part-Time Pay Rates for Fiscal Year 2023-24. – A motion was made to approve the updated pay rate for Part-Time Employees. (A – KK, 2nd – SH, V – Unanimous)

- e. Discuss and Possibly Take Action on the District's Strategic Plan for 2024-2029 – Chief Wilson presented the District's Strategic Plan for 2024-2029.
- The Board would like to hold this topic until the next meeting when the other commissioners have returned.
- f. Discuss and Possibly Take Action relating to House Bill 3053 Enacted by the Texas Legislature – Chief Wilson presented House Bill 3053 Enacted by the Texas Legislature. – No Action Needed
- g. Discuss and Consider Action Regarding Real Property for Fire Station 903 – Chief Wilson briefed the Board of a possible location located on Addy Roy Road and FM2244. – No Action Needed.
- h. Invoices Over \$2,000 – – Office Manager Jaime Galbreath reviewed invoices over \$2,000 with the Board. – A motion was made to approve the expenditure. (M – SH, 2nd – KK, V – Unanimous)

7. Executive Session, if needed

The Travis County Emergency Service District No. 9 Board of Commissioners may consider the following items in Executive Session. The Commissioners may also consider any other matters posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during the Executive Session.

- a. Tex Govt. Code Section §551.071 (Consultation with Attorney)
- b. Tex Govt. Code Section §551.072 (Deliberations About Real Property)

8. Fire Chief's Report – Chief Wilson reviewed the events of interest during the month of August, provided updates on District activities, and statistics from the previous month.

- a. Operations Report – Chief Wilson presented statistics for the month of August.
 - i. Hiring Process
 - ii. Promotion Process
- b. Financial Reports – Chief Wilson reviewed the financial reports with the Board.

9. Set Date and Time of future ESD No. 9 Meetings. - The next regular meeting of the Commissioner's will be held Tuesday, October 24, 2023, at 6:30 p.m.

10. Adjournment. 7:54 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Steve Hudson, Secretary