

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, November 28, 2023, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order – 6:32 p.m.

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)
Kirt Kiester (KK)
Steve Wilson (SW)
Steve Hudson (SH)

Officers Present:

David Wilson (DW)
Justin Poag (JP)

Other Present:

Jaime Galbreath

3. Review and Approve Minutes for the October 24, 2023, Regular Meeting - A motion was made to approve the minutes from the October 24, 2023, regular meeting. (M – SH, 2nd – SW, V – Unanimous)

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.

- There were no citizens present.

5. Presentations

a. Report from the Firefighters' Union – Firefighter Scott Elkins was not in attendance and no report was provided.

b. Status Update on the Feasibility Study for Fire Station 903 – Chief Wilson briefed the Board on the progress of the feasibility study. The process is in early stages with minimal outputs to date.

6. The Board will consider and possibly take action on the following Items:

a. Discussion and Possible Action on the Purchase of Radios and Related Equipment – Chief Wilson presented a request to purchase new radios and equipment. The purchase will include grant funding from Travis County. A motion was made to authorize the purchase of radios and related equipment identified on the Motorola quote in an amount not to exceed \$291,680.72. (M-SH, 2nd – KK, V – Unanimous)

b. Discussion and Possible Action on the Purchase of a Back-Up Generator for Fire Station 902. – Chief Wilson presented a request to purchase a new back up generator for fire station 902 as budgeted. A motion was made to authorize Chief Wilson to purchase the generator through the Buy Board as presented. (M-SH, 2nd – SW, V- Unanimous)

c. Invoices Over \$2,000 - Office Manager Jaime Galbreath presented invoices over \$2,000 for approval. A motion was made to approve the invoices over \$2,000. (M- SH, 2nd – SW, V -Unanimous)

7. Executive Session (No public discussion on these items)

8. Fire Chief's Report –Chief Wilson reported on district activities, fire and EMS operations, and the financial reports

9. Set Date and Time of future ESD No. 9 Meetings – December 5, 2023 at 6:30p.m. – Public Hearing on Annexation; December 19, 2023 at 6:30 p.m. – Regular Board Meeting.

10. Adjournment – 7:34 p.m.

* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing-impaired or speech-disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

Steve Hudson

Secretary