

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, March 25, 2025, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

1. Call to Order. 6:30pm
2. Roll Call and Certification of Quorum

Commissioners Present: Virgil Flathouse (VF) Steve Hudson (SH) Kirt Keister (KK) Debbie Kasper (DK)	Officers Present: Chief David Wilson Chief Wayne Morris Lt. Alex Coyne	Others Present: Office Mgr. Kelly Ling FF Keirsten Tillman Charles Brotherton (Travis County)
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3. Review and Approve Minutes for February 25, 2025, Regular Meeting and March 11, 2025, Special Meeting. A motion was made to approve the minutes from the February 25, 2025 and March 11, 2025 Meetings. (M-SH, 2nd-DK, V-unanimous)
4. Citizens' Communication – Charles Brotherton gave an update on Travis County matters.
5. Presentations
  - a. Report from the Firefighters' Union. Lt. Coyne gave an update on scholarship applications.
  - b. Update on Wildfire Prevention Efforts in the District. Chief Wilson gave an update on wildfire efforts.
  - c. 2024 Incidents and 2024 Standard of Cover for Annual Report. Chief Wilson presented the annual Incidents and Standard of Cover reports for 2024.
6. The Board will consider and possibly take action on the following Items:
  - a. Discussion and Possible Action on the Site Plan and Design Progress of Fire Station 903. No action taken.
  - b. Discussion and Possible Action on Updates to the Travis County ESD No 9 Employee Manual. A motion was made to approve the change to the Employee Manual. (M-SH, 2nd-DK, V-unanimous)
  - c. Invoices Over \$2,000 – Kelly Ling presented the Invoices over \$2000. A motion was made to approve the invoices. (M-SH, 2nd-DK, V-unanimous)
7. Executive Session No Executive Session was held.
8. Fire Chief's Report – Chief Wilson reported on District Activities and the Financial Reports.
9. Set Date and Time of future ESD No. 9 Meetings. April 22, 2025 at 6:30pm
10. Adjournment. 7:35pm

Steve Hudson

Steve Hudson, Secretary