

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, June 24, 2025, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:30pm

2. Roll Call and Certification of Quorum.

Commissioners Present:
Virgil Flathouse (VF)
Steve Hudson (SH)
Kirt Keister (KK)
Steve Wilson (SW)
Debbie Kasper (DK)

Officers Present:
Chief David Wilson
Chief Wayne Morris
Lt. Alex Coyne

Others Present:
Office Mgr. Kelly Ling
James Medak
Pam Wilson

3. Review and Approve Minutes for May 27, 2025, Regular Meeting. A motion was made to approve the minutes from the May 27, 2025 Meeting. (M-SH, 2nd-SW, V-unanimous)

4. Citizens' Communication – No citizens present.

5. Presentations

a. Report from the Firefighters' Union Lt. Coyne reported that two scholarships were awarded for \$2,500 each.

6. The Board will consider and possibly take action on the following Items:

a. Semi-Annual Audit – James Medack, Medack & Oltmann, LLP. Mr. Medak presented the semi-annual audit. No action required.

b. Discussion and Possible Action Related to Salary and Benefit Adjustments for Fiscal Year 2025-2026 Budget – Chief Wilson presented proposals for salary increases. No action required.

c. Discussion and Possible Action Regarding Construction of Fire Station 903, Related to Site Plan and Estimated Design, Permit, and Construction Schedule – Chief Wilson gave a progress update on Station 903. No action required.

d. Discussion and Possible Action on the Third Amendment of Ground Lease for Fire Station 903 – Chief Wilson presented a third amendment to the Ground Lease. A motion was made to approve the amendment (M-KK, 2nd-SW, V-unanimous)

e. Discussion and Possible Action on Fire Station 902 Training Room Renovations – Chief Wilson presented plans and a proposal from Braun & Butler for renovations to the Station 902 training room. A motion was made to approve the Baun & Butler proposal. (M-SW, 2nd-DK, V-unanimous)

f. Discussion and Possible Action on the Purchase of Audio Visual Equipment for Fire Station 902 Training Room – Chief Wilson presented a proposal for a Smartboard from Braun & Butler. A motion was made to approve the Braun & Butler proposal. (M-SW, 2nd-DK, V-unanimous)

g. Discussion and Possible Action on the Purchase of a Replacement Backup Generator for Fire Station 901 – Chief Wilson presented a proposal from Genserve for backup generator. A motion was made to approve the proposal. (M-SH, 2nd-KK, V-unanimous)

h. Discussion and Possible Action on the Fiscal Year 2025-2026 Tax Survey and Budget Calendar – Chief Wilson presented the tax survey and budget calendar. No action required.

i. Invoices Over \$2,000 – Kelly Ling presented the Invoices over \$2000. A motion was made to approve the invoices. (M-SW, 2nd-KK, V-unanimous)

7. Executive Session No Executive Session held.
8. Fire Chief's Report – Chief Wilson reported on District Activities, Legislative Update, and the Financial Reports.
9. Set Date and Time of future ESD No. 9 Meetings. July 22, 2025 at 6:30pm.
10. Adjournment. 7:50pm

Steve Hudson

Steve Hudson, Secretary