TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9
Minutes for a Regular Meeting of the Board of Commissioners
Tuesday, September 22, 2026, 6:30 p.m.
1301 S. Capital of Texas Hwy., Building B, Suite 123
West Lake Hills, Texas 78746

1. Call to Order. 6:30pm

2. Roll Call and Certification of Quorum.

Commissioners Present:	Officers Present:	Others Present:
Virgil Flathouse (VF)	Chief David Wilson	Kelly Ling, Office Manager
Steve Hudson (SH)	Lt. Seth Bonnecarrere	
Kirk Kiester (KK)	Lt. Alex Coyne	
Debbie Kasper (DK)		
Steve Wilson (SW)		

3. Citizens' Communication – No citizens present.

4. Review and approve minutes for the August 18, 2026, Regular Meeting and August 26, 2026, Special Meeting. A motion was made to approve both minutes. (M-SH, 2nd-DK, V-unanimous)

5. Receive report from the Firefighter's Union. Lt. Coyne thanked the Commissioners for their support on behalf of the Firefighters Association.

6. Receive report regarding Fire Station #903 construction progress and construction groundbreaking ceremony. No action taken.

7. Discuss, consider, and take action on the District's part-time and special project pay rates for FY 26-27. A motion was made to approve all the pay rates. (M-SW, 2nd-KK, V-unanimous)

8. Discuss, consider, and take action on updates to the District's Employee Policy Manual. A motion was made to approve the revised Policy Manual. (M-KK, 2nd-SW, V-unanimous)

9. Discuss, consider, and take action on Resolution 2026-08, regarding a discretionary matching contribution under the District's 401(a) retirement plan. A motion was made to approve Resolution 2026-08. (M-SH, 2nd-DK, V-unanimous)

10. Receive report on community engagement and communications related to the District's November 3, 2026, election. No action taken.

11. Discuss, consider, and take action on a Professional Services Agreement for medical services relating to annual medical evaluations, candidate medical evaluations, and return-to-work evaluations. A motion was made to discontinue using the FLEX program, and adopt Option B, The Wade Cannon Compact program and authorize Chief Wilson to execute the agreement. (M-SH, 2nd-DK, V-unanimous)

12. Discuss, consider, and take action on an agreement for services with Astound Business Solutions for District facilities' internet and phone. A motion was made to approve the Astound agreement. (M-SH, 2nd-KK, V-unanimous)

13. Discuss, consider, and take action on the invoices over $20,000. A motion was made to invoices over $20,000. (M-SH, 2nd-KK, V-unanimous)

14. Fire Chief's Report – Chief Wilson reported on District activities and financials.

15. Set date and time of future ESD No. 9 Meetings. October 27, 2026 at 6:30pm.

16. The Board of Commissioners entered Executive Session at 6:43pm to discuss construction of Station 903 under Texas Government Code, Section §551.073. Executive session ended at 7:11p. No action taken.

17. Adjournment. 8:08p.

Steve Hudson

Steve Hudson, Secretary